

WELLESBOURNE & WALTON PARISH COUNCIL

Minutes for a meeting of the Council on Tuesday 7th November 2023 at 7.15 pm at the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman: Cllr Mrs Prior
County/District Councillors: 3

Councillors: Barton, Mrs Bolton, Davies, Dipple, Mrs Hancox, Shepherd, Storr Clerk: Mrs Scriven
Members of public: 12

1. **Welcome and announcements** – Asst Clerk Mr Thomas had undertaken and passed the ILCA training module and would begin study for the CILCA qualification (Certificate in Local Council Administration) in December. The poppy cascade and trail was acknowledged.

2. **Apologies received** – Cllr Mrs Jackson

3. **Declarations of Interest**

Cllr Mrs Bolton declared an Other Registerable Interest (ORI) in matters pertaining to the Village Hall as a Trustee

Cllr Mrs Prior declared an Other Registerable Interest (ORI) in matters pertaining to the WSCC as a Trustee

Cllr Dipple declared an Other Registerable Interest (ORI) in matters pertaining to the WSCC and Chedham's Yard as a Trustee of both

4. **Confirmation of the order of the agenda** – add Fire & Resue Report at 13.9 and renumber - agreed

5. **Identification of any items that might be resolved for confidential session** - none

6. **Confirmation of the minutes of the Council meeting on:**

3rd October - agreed

12th September - agreed

17th October 2023 – inquorate meeting – no minutes (noted and signed for the minute record only)

7. **Matters arising from the minutes not included in the agenda** - none

8. **Open session for members of the public to raise any matters of relevance to the Parish**

Mr Johnston, Church Street – asked if the Council had withdrawn Newbold Road planning application.

Mr Williams, Mountford Close asked if the revised flood risk assessment would address possible risk to houses.

Mr Hargis, Chapel Street – raised concern regarding inconsiderate parking in Chestnut Square/Chapel Street/Church Walk areas.

Mrs Warr, Hunscombe Lane – gave background to planning applications 23/02520/VARY & 23/02611/VARY outlining the conditions imposed on a small site when neighbouring sites more than double the size were given no such conditions.

9. **District & County Council matters**

9.1 Cllr George Cowcher – report noted. The UBUS contract had been extended into 2024 for Wellesbourne.

9.2 Cllr Parry – report noted.

9.3 Cllr Johnston - no report given

9.4 Cllr O'Donnell – report not received in time for meeting. Cllr O'Donnell was asked to give any information upon joining the meeting at item 10.2 - Attempts to improve public transport continued, domestic abuse of males was highlighted, Bernardo's set up a project working with young asylum seekers (Children) and workshops were taking place to translate Shakespeare to children.

10. **Planning**

10.1 **Applications**

1.

23/.2685/Tree	T1 Sycamore – Reduce by approx. 2-3 meters to previous pollard points. T2 Yew x2 Reduce crown by 1 meter and overhang also by 1 meter. T3 Ash Remove dead wood T6 triple stemmed ash – remove branch overhanging Chedham's Yard. T7, T22, T23, T24 ash, laurel and x 2 sycamore – Reduce branches overhanging Chedham's Yard Visitor Centre and woodwork shed to property boundary.		
At	Meadow Cottage 36 Church Walk, Wellesbourne	For	Mrs Susan Harland
Planning Officer	Assistant Planner	Date	26 th October 2023

No objection

2.

23/02635/FUL	Proposed two storey extension to side		
At	9 Baden West Road, Wellesbourne	For	L Brown
Planning Officer	Lindsey Young	Date	27 th October 2023

No objection

3.

23/02686/TREE	T14 spruce Remove branches overhanging Meadow Cottage. T15 cypress Reduce branches to clear gutter and roof of Meadow Cottage.		
At	30 Church Walk Wellesbourne	For	Mrs Susan Harland
Planning Officer	Assistant Planner	Date	26 th October 2023

No objection

4.

23/02511/FUL	Change of use from a Conservative Club to a community facility together with external alterations and the addition of access ramp.		
At	14 Church Street, Wellesbourne	For	Wellesbourne Parish Council

Planning Officer	Victoria Kempton	Date	23 rd October 2023
------------------	------------------	------	-------------------------------

No representation

5.

23/02621/TREE	Reduce the overhang on both sides of the property boundary with Chedham's Yard to 1-2 meters T1 maple/sycamore triple stemmed trunk Reduce overhanging branches to Chedham's Yard to 1 meter T3 Walnut Reduce overhang to 1 meter T3.1 ash Reduce the overhang to 2 meters (tree away from boundary line) T4 and T5 yew Reduce overhang to 1 meter and remove deadwood. T6 ash Reduce overhanging branches to 1 meter and remove deadwood. T8 ash Reduce height to 3 meters. Reduce overhanging branches to 1 meter and remove deadwood. T9 elm Reduce overhanging branches to 1-2 meters T10 sycamore Reduce overhanging branches to 2 meters		
At	Meadow Cottage, 36 Church Walk, Wellesbourne	For	Eric Lawley – Chedham's Yard
Planning Officer	Assistant planner	Date	20 th October 2023

No objection

6.

23/02620/TREE	T23 plum Remove overhanging branches to clear roof and chimney T24 sycamore Remove/reduce overhanging branches to clear roof and chimney		
At	Orchard House, 8 Bridge Street, Wellesbourne	For	Eric Lawley – Chedham's Yard
Planning Officer		Date	

No objection

7.

23/02619/TREE	T15 ash Reduce overhang of Chedham's Yard to 1 meter to clear shed. T16 yew Reduce overhanging /Chedham's Yard to 1 meter to clear shed		
At	Turpins Chase, Bridge Street, Wellesbourne	For	Eric Lawley – Chedham's Yard
Planning Officer	Assistant Planner	Date	20 th October 2023

No objection

8.

23/02618/TREE	T0 Fig Reduce height to 2 meters and reduce overhanging branches to clear access. T2 ash Remove T11 & T12 laurel Reduce overhang to 1 meter T13 ash Reduce overhang to 1 meter and remove dead wood. T14 Sycamore Reduce overhang to 1 meter T17 bay Reduce spread to clear pathway and crown reduction to 2 meters T20 goat willow Remove T21 crab apple Reduce height to gutter level to clear roof T22 ash Reduce height to gutter level to clear roof.		
At	Chedham's Yard, Church Walk, Wellesbourne (23/02618/TREE	For	Eric Lawley – Chedham's Yard
Planning Officer	Assistant Planner	Date	20 th October 2023

No objection

9.

23/02842/TREE	T9 - yew - Crown reduction by 2.5m. Deadwood. T10 - sycamore - Crown reduction by 4m (or more if allowed) Deadwood removed.		
At	The Manor House 1 Bridge Street Wellesbourne Warwickshire CV35 9QR	For	Mr Iain Melvin
Planning Officer	Assistant Planner	Date	16 th November 2023

No objection

10.2 Decisions

23/01585/FUL	Permission with conditions granted		
At	Kingsmead Farm, Stratford Road, Wellesbourne	For	Mr Simon Butterfield
Planning Officer	J Careford	Date	12 th October 2023

23/02520/VARY & 23/02611/VARY – Cllrs agreed to change their response to “No objection” having learnt of the inconsistencies by County Highways and that the kennels had closed on Hunscombe Lane, reducing the traffic.

Action: Notify SDC of the change in response	By: Office
Action: Take up the inconsistencies of WCC Highways responses to the applications on Hunscombe Lane	By: Cllr Cowcher

Cllr O'Donnell joined the meeting

10.3 Consultation document – SDC Gateway Masterplan Framework Supplementary Planning Document – Cllrs raised concerns about the proposed buildings noting that visitors to Stratford upon Avon want more than the Shakespeare experience.

Action: Respond raising the concerns expressed	By: Cllr Mrs Prior
--	--------------------

10.4 Date of next WWPC Planning Committee Meeting: 21st November 2023

10.5 Date of next SDC planning committee meetings: 8th & 22nd November 2023

11. Finance Committee

11.1 Committee Chairman's update– next meeting to be at 2pm in the Parish Council offices, public attendance is welcomed.

11.2 Record of payments made as per the attached list - noted

11.3 Record of staff salary payments made as per the attached list - noted

11.4 Management reports for September – noted

11.5 Reclaim of building insurance costs for Wellesbourne Sports & Community Centre and the village hall.

Cllrs Mrs Prior & Dipple left the meeting

Recommendation that the Council seeks recovery of the total insurance costs from Wellesbourne Sports and Community Centre related to the buildings insurance cover for the Wellesbourne Sports and Community Centre for the current insurance period.	Prop: Cllr AS, 2 nd Cllr DB carried
Action: Contact BHIB for the percentage charged and invoice WSCC	By Office

Cllrs Mrs Prior & Dipple returned to the meeting**Cllr Mrs Bolton left the meeting**

Recommendation that the Council seeks recovery of the total insurance costs from Wellesbourne Village Hall Management Committee related to the buildings insurance cover for the Village Hall for the current insurance period.	Prop Cllr AS, 2 nd Cllr NS, carried
Action: Contact BHIB for the percentage charged and invoice the Village Hall	By Office

Cllr Mrs Bolton returned to the meeting**11.6 Orchard maintenance onward charges**

Recommendation to accept maintenance quote for £1679 (inc. vat) per annum the orchard to be paid from the Community Facilities budget	Prop Cllr AP, 2 nd Cllr DB, carried
Action: notify the company quote accepted	By Office

11.7 Date of next meeting – 13th November 2023 at 2.00pm**12. Highways, Environment & Emergency Committee**

12.1 HEE Chairman's report – no report received and Chairman of HEE not present.

The Council Handyman had installed the defibrillator cabinets but the AEDs were still to be placed and registered. Local electrician Mr Ragg generously connected the electrics to one of the units without charge.

12.2 Heat monitoring cameras

Recommendation to purchase two Heat Monitoring cameras for use by the residents of Wellesbourne and Walton at a cost of £800, with the money being taken from HEE.	Prop Cllr AP
Action: Purchase the devices	By Office

12.3 Climate and Ecology Bill Consultation – It was agreed no PC response would be made but Cllrs would respond as individuals should they wish.

12.4 Date of next meeting: 9th January 2024

13. Community Facilities Committee – Cllr AP

13.1 Chairman's report – noted. The acquisition of the land at Frost Road was nearing completion, once repaired there would be a consultation with those properties facing the site as to future use. Most of the playground repairs outlined by the ROSPA report had been carried out, some parts were awaited from the manufacturers. A letter had been received from the Village Hall, this would be dealt with at the December Council meeting.

The Architect had advised that the PC did not withdraw its planning application for Newbold Road but rather address the issues raised. If SDC remained unsatisfied with the amendments the application would be withdrawn or an extension requested.

13.2 Wellesbourne Mountford Airfield meeting with MP/District Cllrs update Cllr AP – following this meeting the development plan was to be revised. The Clerk and Chairman would be attending a Teams meeting relating to changes to the airspace over Wellesbourne taking place 22nd November.

13.3 Multi agency meeting update Cllr AP – a productive meeting involving the SNT, SDC Crime Prevention, WCC, St Peter's Church and the PC. Each organisation have taken away tasks for engaging young people and looking at provision of an external youth worker, to be discussed with PC Chairman across Warwickshire.

13.4 Unauthorised Encampment (Clean-up) -

13.4.1 Correspondence Streetscene SDC cost of post encampment clearance – It was noted that at no point was it communicated that 50% of the charge for clean up would be recharged to the PC. District Cllr Johnston asked the PC not to pay the invoice but to permit him to take the matter up with SDC Officers.

13.4.1.1

Recommendation to pay the charge for site clearance at £1012.84 inc. vat (50% of the total charge paid by SDC to Biffa to be match funded by SDC)	WITHDRAWN PENDING INVESTIGATION BY DIST CLLR JOHNSTON
---	--

13.5 Land by medical centre – consideration of possible garden site – a response from Walton Estate Trustees was awaited.

13.6 Essential structural works at WSCC update - the staircase at the WSCC had been repaired with no loss of business to the centre.

13.7

Recommendation to accept the quotation from Thomas Fox for works on The Grange. Money from Community Facilities budget.	Prop Cllr AP, 2 nd Cllr LH
Immediate works at a cost of £2750.06 + VAT and Annual works at a cost of £5122.50 + VAT	Carried
Action: Confirm acceptance with Thomas Fox	By Office

13.8 Wellesbourne and Walton News

Recommendation to agree a sum of £8,500 + VAT for the publication of 11 issues the Wellesbourne and Walton News to be taken from Budget 2024 and General Reserves	Prop Cllr DB, 2 nd Cllr AP carried
---	---

13.9 Fire & Rescue Report to WCC Cabinet – Cllrs raised concern about the loss of retained fire fighters across the county and the reduction in cover to allocated hours of 8am to 10pm. The parish contains busy arterial roads, large industrial units, an airfield and had more than doubled in size since the installation of the fire station years ago.

13.10 Date of next meeting 13th February 2023

14. Office & Staffing Committee – Cllr DB

14.1 Chairman's update – Budget spending was below expected but noted that the salary scales had not been received for 2023/24.

14.2 Office relocation update – planning was due to be determined on 23rd November 2023.

14.2.1

Consideration of quotes for building restoration

14.2.1.1

Recommendation to select contractors A, B and C to carry out restorative work at the new Council offices if planning change of use is granted.	Prop Cllr AP, 2 nd Cllr AS Carried
Recommendation return to contractor F asking for like for like quote with E, to be considered at next Council meeting.	Prop Cllr HD, 2 nd Cllr NS carried

14.3 Date of next meeting: to be arranged

15. Wellesbourne & Walton News

15.1 New arrangements for publication update – the PC are to take over production of the newsletter in February, interviewing potential editors currently and it was hoped to appoint the role before year end.

16. Wellesbourne & Walton News content (DEC) – Defibrillators / Inconsiderate parking / Fly tipping / Cllr Bio's

17. Cllrs & Clerk exchange of information

Cllr Davies asked if the PC might consider a Citizens Award in the future

Cllr Mrs Hancox thanked the PC for the work on the Grange to prevent unwanted encampments

Cllr Mrs Prior had attended the SDC Officers open day. The census report for villages showed a high number of children from the same family having to go to different schools due to capacity issues. Funding of schools through CILs needed to be addressed with PC involvement not just SDC and the developers. Cllr Cowcher confirmed this was a problem across the whole district.

18. Dates of next meetings

5 th December	Full Council
To be arranged	Committees
14 th November	Office & Staffing
21 st November	Finance
13 th February	Planning
9 th January	Community Facilities
	HEE

There being no further business to discuss, the meeting closed at 9.40pm

Chairman.....Cllr Mrs Prior.....

Signed.....

Date.....