

WELLESBOURNE & WALTON PARISH COUNCIL

Minutes for a meeting of the Council taking place on Tuesday 5th September 2023 at 7.15 pm at the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman: Cllr Mrs Prior Councillors: Mrs Bolton, Davies, Dipple, Howes, Keogh-Bywater, Shepherd, Storr
Clerk: Mrs Scriven District & County Cllrs: 4 Members of public: 9

1. **Welcome and announcements** - none

2. **Apologies received** – Cllrs Barton, Mrs Hancox, Mrs Jackson

3. **Declarations of Interest**

Cllr Keogh-Bywater declared a Disclosable Pecuniary Interest (DPI) in matters pertaining to item 10.1.3 as associated to the business of the Stags Head

Cllr Dipple declared an Other Registerable Interest (ORI) in matters pertaining to item 13.6 Chedham's Yard as a Trustee

Cllr Mrs Bolton declared an Other Registerable Interest (ORI) in matters pertaining to item 13.6 Village Hall as a Trustee

4. **Confirmation of the order of the agenda** - add 13.8.1 Travellers on the Grange land - agreed

5. **Identification of any items that might be resolved for confidential session** – Item 13.7 as financial information external to Council - agreed

6. **Confirmation of the minutes of the Council meeting**

1st August - agreed

15th August 2023 - agreed

7. **Matters arising from the minutes not included in the agenda** - none

8. **Open session for members of the public to raise any matters of relevance to the Parish**

Mrs Dane, Newbold Road, asked what repairs were to be carried out following the flood alleviation work on Newbold Place by WCC and asked why the Flood Survey detailed in the planning application for Newbold Road land was not available on the planning portal.

Mr Phyll, Newbold Road, raised queries relating to the Newbold Road land planning application – the Council would write in response

9. **District & County Council matters**

1. Cllr George Cowcher report – noted. It was noted that there is a proposal that the 123 Waste Collection should be extended to include surgical waste

2. Cllr Parry report – noted

3. Cllr Johnston report - noted

4. Cllr O'Donnell report – noted Cllr MKB asked if the County Waste Depot could return to daily opening or evening opening

10. **Planning**

10.1 Applications

1.

23/02231/FUL	Demolition of existing conservatory and replacement with new single storey rear extension		
At	12 Church Street Wellesbourne Warwickshire CV35 9LS	For	21/08/2023
Planning Officer	Declan Jermy	Date	21/09/2023

No objection

2.

23/02017/FUL	Erection of single storey rear extension with roof light		
At	8 Hammond Green Wellesbourne Warwickshire CV35 9EY	For	04/08/2023
Planning Officer	Declan Jermy	Date	29/08/2023

Objection on the grounds that the plans are not an accurate representation of the property and this development would considerably further reduce the amenity space available at the rear to virtually nothing when there is no amenity space at the front of the property to compensate. Cllr Mrs Bolton abstained

3. **Cllr Keogh-Bywater left the meeting**

23/01944/VARY	Variation of condition 2 of planning permission 22/01408/FUL dated 27 January 2023 to reposition the replacement house, reducing the garage in width external alterations including the addition of an external door on the north west elevation, addition of a Juliette balcony on the south west elevation. Minor Internal changes to the layout also proposed. Original description of development: Replacement self-build two-storey house and garage with single-storey pool enclosure and widened drive		
At	The Beeches Chapel Street Wellesbourne Warwick CV35 9QU	For	17/08/2023
Planning Officer	Victoria Kempton	Date	07/09/2023

Repeat objection as per the original application, it continues to be overdevelopment of the site, the slight variation has given this development a more imposing appearance and the inclusion of a Juliet balcony makes it all the more intrusive to the neighbourhood.

Cllr Shepherd abstained

Cllr Keogh-Bywater returned to the meeting

10.2 Date of next WWPC Planning Committee Meeting: 17th October 2023 – noted

10.3 Date of next SDC planning committee meetings: 13th & 27th Sept 2023 - noted

11. Finance Committee – Cllr RB

11.1 Chairman's update – the final commuted sum in relation to the Grange had now been received.

11.2 Record of payments made as per the attached list – now being provided from SAGE including Direct Debits and Standing Orders.

11.3 Record of staff salary payments made as per the attached list - noted

11.4 Management reports for July - noted

11.5 Date of next meeting – 14th November 2023

12. Highways, Environment & Emergency Committee – Cllr MKB

12.1 Chairman's update – no meeting had taken place. Cllr RB asked the reinstatement of the footway at 13 Kineton Rd be requested

12.2 Date of next meeting: 19th September 2023 - postponed (new date to be arranged)

13. Community Facilities Committee – Cllr AP

13.1 Chairman's update – Dene Meadow now open, meadow to be mown, orchard planting this month and medical centre notice board to be moved.

13.2 Activities for teenager's update – A positive well attended event. It was hoped this could be repeated next year, funding permitting

13.3 Hammond Green Residents Association update on request for noticeboard – no further correspondence received

13.4 Play equipment repair (As per ROSPA inspection)

13.5.1 Log traverse – replacement logs and bolt protection caps required

13.5.1.1

Recommendation to accept quote from supplier for 4 replacement log steps (pre-drilled and bolted) and 48 replacement bolt caps to cover all fixing bolts at a cost of £482.08 + vat	Prop Cllr AP, 2 nd Cllr NS carried
Action: Confirm order	By: Office

Cllr Dipple left the meeting

13.6 Chedham's Yard – correspondence ref: required repair works - Cllrs discussed and agreed to pay a maximum of £5000 inc VAT on condition of an ongoing maintenance programme fund by CY and on production of the invoices to be paid directly to Jessops by WWPC.

Recommendation to pay for the quote from Jessops to a maximum of £5000 inc. VAT payable directly to the contractor by WCC and with the agreed condition of an ongoing maintenance program fund from CY	Prop Cllr AP, 2 nd Cllr SH carried
Action: Confirm agreement and conditions to CY	By: Office

Cllr Dipple returned to the meeting

13.7 Bench (for Cllr discussion) moved to confidential

13.8 Request for Multi agency meeting – problems with vandalism of village property and antisocial behaviour – Cllrs discussed the general vandalism and antisocial behaviour problems.

Action: Organise dates for a multi agency meeting	By: Cllr AP/Office
Contact Warwickshire Police SNT, The Churches, Cty/Dist Cllrs, SDC and Warwickshire Antisocial behaviour teams	

13.8.1 – Travellers on Grange – The Chairman had attended the unlawful encampment (UE) with the police to serve a notice to leave the site. Upon failure to do so, the police issued a Section 61 order to leave or face forced eviction by the date stated. The travellers complied with the order but left bio hazardous/general waste behind. The protocol suggested for dealing with UEs proved inadequate and out of date making it difficult to raise assistance from the local authorities who were cited as the contact point. Cllrs agreed that Cllr AP should report on her experiences and cc to all involved parties and Cllrs thanked her for her tenacity and persistence in getting matters resolved.

Action: A report to be sent to the protocol agencies alerting them to the shortcomings of the document	By: Cllr AP
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13.9 Date of next meeting 17th October 2023

14. Office & Staffing Committee – Cllr DB

14.1 Chairman's report - noted

14.2 Office relocation update – Some contractors had visited the site, more were to follow and quotes would be considered at October Full Council. Further water damage in the main room was noted, a list of remove/retain/repair had been compiled, planning for change of use remained outstanding and a smaller working group was agreed to manage the project on a day-to-day basis, to consist of Cllrs AP, DB, HD and the Clerk, operating terms to be considered.

Action: draw up terms of operation for the working party	By: Cllr AS
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14.3 Date of next meeting: to be arranged

15. Correspondence (Mr Hargis) – BT Phone boxes for purchase – Cllrs considered the terms and agreed that it was not suitable use of public funds to purchase a BT phone box at £1700 each (it was noted only existing boxes to be removed were sold off for £1)

Action: Write to Mr Hargis with the decision not to pursue this further	By: Office
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16. Visits to Council Properties for New Councillors – New Cllrs were invited to visit the land and properties owned by WWPC

Action: Arrange dates (and circulate to all new Cllrs/Clerk/Chmn) for site/building visits for the new Cllrs	By: Cllr RB
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17. Wellesbourne & Walton News (Oct) - Dene Meadow, Radar Keys, New Councillors, Travellers

18. Cllrs & Clerk exchange of information

Cllr Dipple – potholes in Walton by forge getting deeper

Cllr Shepherd – Church View hedge needed cutting back from the footway

Cllr Howes – WIB planters going in around the village and thanks to Avon Studios for their display of Wellesbourne in bygone days

Cllr Mrs Bolton left the meeting

19. Dates of next meetings

Full Council 3rd October

Committees:

Office & Staffing - To be arranged, HEE - 26th September, Community Facilities - 17th October, Finance - 14th Nov, Planning 17th September
Under Section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under Paras 1 and 11 and Part 1 Schedule 12A of the said Act, that the public be excluded.

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13.7 Bench – Cllrs agreed this matter be considered resolved.

Action: No further action required

There being no further business to discuss, the meeting closed at 9.52pm

Chairman..... Signed.....
(completed 14 Sept 2023)

Date.....2023