

# WELLESBOURNE & WALTON PARISH COUNCIL

## Minutes for a meeting of the Council on Tuesday 4<sup>th</sup> July 2023 at 7.15 pm at the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman: Cllr Mrs Prior      Cllrs: Barton, Howes, Keogh-Bywater      Clerk: Mrs Scriven      District Cllrs: 3      Members of public: 5

### 1. Welcome and announcements

### 2. Apologies received – Cllrs Mrs Bolton, Dipple, Shepherd

### 3. Declarations of Interest – Cllr Barton declared an Other Registerable Interest (ORI) in matters pertaining to item 13.2 as Director of Charlecote (Wellesbourne) Management Co Ltd, which acts as the Residents Association for Hammond Green.

### 4. Confirmation of the order of the agenda - agreed

### 5. Identification of any items that might be resolved for confidential session – items 7.1 and 16 as external organisation financial data

### 6. Confirmation of the minutes of the Council meeting:

6<sup>th</sup> June 2023 – Item 3 should read Cllr Barton declared an Other Registerable Interest (ORI) to item 13.2 as Director of Charlecote (Wellesbourne) Management Co Ltd which acts as the Resident's Association for Hammond Green - agreed

27<sup>th</sup> June 2023 - agreed

### 7. Matters arising from the minutes not included in the agenda

#### 7.1 Hardship Fund – Feedback – Cllr AP – moved to confidential session

### 8. Open session for members of the public to raise any matters of relevance to the Parish

Mrs Hancox, Anslow Road raised concern that she had attempted to get Police assistance via 101 on two occasions but there had been no response and asked why police are not in the village. Cllr AP said she was meeting with the Police tomorrow so would ask directly.

Action: Ask why 101 calls were not being responded to.	Cllr AP
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### 9. District & County Council matters

9.1 Cllr George Cowcher – report noted. He said the Public Open Spaces Policy had not yet been implemented noting there had been resistance from developers about the capping of management fees. It was noted that there remained other areas of grass/hedge/tree planting not in the ownership of Parish Councils or local authorities which were still being given to management companies which incurred fees being levied on residents. The attenuation pond areas were to be adopted by County Council but this was not yet the case and management companies were still being used for these.

9.2 Cllr Parry – report noted

9.3 Cllr Johnston – report noted

9.4 Cllr O'Donnell – report noted

### 10. Planning

#### 10.1 Applications

1.

No number	Awaiting validation at time of agenda		
At	Land adjacent to Wheelwright Way, Wellesbourne	For	
Planning Officer	Not known at time of agenda	Date	

Cllrs were unable to discuss this as it was still awaiting validation as it remained with the applicant. Cllr Cowcher reported that the Environmental Assessment was still taking place at the airfield and that he would be addressing the concerns of the PC with planning.

2.

23/01655/FUL	Single storey rear extension along with internal alterations		
At	7 Sunderland Place Wellesbourne	For	Mr Alexander Green
Planning Officer	Joshua Cooper	Date	17 <sup>th</sup> July 2023

No objection

3.

23/01640/TREE	T1 – Lawson Cypress – Fell, remove roots		
At	14 Church Street, Wellesbourne	For	Mr Morton
Planning Officer	Assistant Planner	Date	12 <sup>th</sup> July 2023

No objection. The Parish Council would like to plant a tree at a more suitable location to compensate the loss of this tree.

4.

23/01478/FUL	Proposed single storey extension to the side and rear and proposed extension to the garage together with internal alterations		
At	36 Willow Drive, Wellesbourne	For	Mr & Mrs Williams
Planning Officer	Joshua Cooper	Date	18 <sup>th</sup> July 2023

No objection

5.

23/01488/FUL	Proposed extension to side and porch to front		
At	47 Willow Drive, Wellesbourne	For	Mrs J Dhinsay
Planning Officer	Sian Maher	Date	6 <sup>th</sup> July 2023

No Objection

6.

23/01550/FUL	Demolition of single storey porch and construction of two storey front extension, a rear infill single storey garden room, behind the lounge and a rear first floor extension above an existing previous single storey addition		
At	3 Granville Road, Wellesbourne	For	Mr & Mrs Jones
Planning Officer	Declan Jermy	Date	19 <sup>th</sup> July 2023

No objection

10.2 Date of next WWPC Planning Committee Meetings: 18<sup>th</sup> July 2023

10.3 Date of next SDC planning meetings: 19<sup>th</sup> July 2023

# 11. Finance Committee

11.1 Committee Chairman's update – no update available

11.2 Record of payments made as per the attached list - noted

11.3 Record of staff salary payments made as per the attached list - noted

11.4 Management reports for April/May - noted

11.5 Draft Financial Policy document – Thanks were noted to Cllr AS for putting together the policy.

11.5.1

Recommendation to accept the draft financial policy	Prop Cllr AP, 2 <sup>nd</sup> Cllr DB carried
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11.6 Cllrs agreed to remove the Community Events Grant following its not being used for the last two years.

Recommendation to remove the Community Events Grant documents at the end of the financial year	Prop Cllr AP, 2 <sup>nd</sup> Cllr SH carried
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11.7 Date of next meeting – 14<sup>th</sup> November 2023

# 12. Highways, Environment & Emergency Committee

12.1 HEE update Cllr MKB – the HEE committee had agreed to purchase amenities and parking signs for the village and to fund a planter for the railings on Bridge Street. He gave an update on the work planned for the summer by Wellesbourne & Walton Flood Action Group.

12.2 Date of next meeting: 19<sup>th</sup> September 2023

# 13. Community Facilities Committee – Cllr AP

13.1 Chairman's update– The two memory benches purchased by family and friends were to be installed in the next 4 weeks, the matting for the new entrance on Bridge Street would be installed shortly along with facility signs and the footpaths mown though the meadow. The architect has confirmed the planning application submission for Newbold Road land car park would be ready by the end of the week. The budget was on track and tree/hedge maintenance works would follow in the autumn.

13.2 Correspondence – Hammond Green Residents Association Request for noticeboard – Councillors expressed surprise to this request as the Residents Association had previously denied use of the existing board to the PC and therefore no budget for maintenance or replacement had been agreed. Due to lack of budget shared funding was suggested and the PC would seek funding from the County Cllr Community Grant fund (noting the deadline date had passed so may no longer be available). It was agreed if the PC contributed to replacement, the board would be PC property and would match other Council noticeboards.

Action: Write to the Management Committee who run the Residents Association for Hammond Green asking what contribution they would be willing to make toward the replacement board and conditions to be applied	By Office
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13.3 Date of next meeting 18 July 2023

# 14. Office & Staffing Committee – Cllr DB

14.1 Chairman's update – The Chairman said the budget was as expected, noting there would be further expenditure once the 2023 pay scales were finalised by NALC and anticipated expenditure incurred in relation to the new Council offices. The training budget was expected to be utilised as the vacancies for the Council are filled.

14.2 Change to paperless office – Cllrs agreed the date that Councillors would move to entirely paperless function.

Recommendation that Cllrs move to entirely paperless function for the Full Council meeting in August 2023	Prop Cllr AP, 2 <sup>nd</sup> Cllr DB carried
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14.3 Date of next meeting: 15<sup>th</sup> August 2023

# 15. Co-option of Councillors

The PC had received some expressions of interest and interviews would be taking place mid July. If appointment were to be unsuccessful, Cllrs agreed to have a stall at the Community Day event in September and the Chairman would make an address to U3A members in August.

# 16. Wellesbourne & Walton News (SEPT)

Grants Co-option of Councillors

16.1 Wellesbourne & Walton News going forward (discussion) – moved to confidential

# 17. Cllrs & Clerk exchange of information

Cllr Keogh-Bywater asked if the white lines in the precinct area might be renewed and problems with the flooding to the left of the precinct from School Road continued to cause difficulty with access to the precinct.

Cllr Mrs Prior confirmed that applications were to be made for funding from the CILs infrastructure and Prosperity Funds. A bid for funding for a sports hall and for extension of the netball courts to accommodate the walking netball activities was to be submitted. Cllrs agreed Cllr AP should submit the applications on behalf of the Council.

# 18. Dates of next meetings

1 <sup>st</sup> August	Full Council
15 <sup>th</sup> August	<b>Committees</b>
20 <sup>th</sup> June	Office & Staffing
18 <sup>th</sup> July	HEE
18 <sup>th</sup> July	Community Facilities
18 <sup>th</sup> July	Finance
18 <sup>th</sup> July	Planning

Under Section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under Paras 1 and 11 and Part 1 Schedule 12A of the said Act, that the public be excluded.

#### **CONFIDENTIAL**

16.1 Wellesbourne & Walton News going forward – discussion – Cllrs considered the importance of the magazine to the village and agreed to look at options to assist the continued production of the magazine.

7.1 Hardship Fund – Cllrs discussed contribution to a Hardship Fund.

#### **The meeting returned to public session**

Recommendation that WWPC make £5000 contribution to the Hardship Fund from General Reserve with conditions that it is made public that the PC were financially supporting the fund and that a generic quarterly report be given to the PC accounting for any expenditure from the donation to the fund.	Prop Cllr MKB, 2 <sup>nd</sup> Cllr DB carried
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There being no further business to discuss, the meeting closed at 8.35pm

Chairman....Cllr Mrs Prior.....

Signed.....

Date.....

(5<sup>th</sup> July 2023)