

WELLESBOURNE & WALTON PARISH COUNCIL

Agenda for a meeting of the Council taking place on Tuesday 4th April 2023 at 7.15 pm at the Methodist Hall, Bridge Street, Wellesbourne

Cllrs are summoned to deal with the following agenda by [Lynda Scriven](#) (Clerk to the Council)

28th March 2023

Members of public are invited to attend this meeting. Should you wish to raise any issues with Councillors without attending the meeting in person you may do so by emailing the Clerk on Clerk@wellesbourneandwalton-pc.gov.uk or by telephoning the Chairman 01789 842103 no later than 4pm on the day of the meeting

1. Welcome and announcements
2. Apologies received
3. Declarations of Interest
4. Confirmation of the order of the agenda
5. Identification of any items that might be resolved for confidential session
6. *Confirmation of the minutes of the Council meeting on 7th March 2023 & 21st March 2023
7. Matters arising from the minutes not included in the agenda
8. Open session for members of the public to raise any matters of relevance to the Parish
9. District & County Council matters
 - 9.1 Cllr Kendall - update
 - 9.2 *Cllr Parry – report
 - 9.3 *Cllr O’Donnell – report

10. Planning

10.1 Applications

1.

23/00786/TREE	T1 – Willow – pollard reduce height by 3 metres T2 – Sycamore – Reduce in height by 3 metres T3 – Sycamore – Reduce in height by 3 metres as per annotated photograph		
At	3 Peacock Court, Chapel Street, Wellesbourne	For	Mr Joe Jones
Planning Officer	Assistant Planner	Date	12 th April 2023

2.

23/00694/VARY	Variation of Condition 3 of planning permission 20/01512/FUL (date of decision: 16/10/2020) to allow for the building to be used for holiday accommodation and ancillary accommodation.		
At	43 Kineton Road, Wellesbourne	For	Ms J Newton
Planning Officer	Stuart McIver	Date	18 th April 2023

3.

SCOPE/00038	The redevelopment of Wellesbourne Mountford Airfield Involving the creation of a new 917m by 23m runway, up to 2,400m ² of hangarage, up to 30,800m ² of grass aircraft parking, up to 16,400m ² of hardstanding aircraft parking, up to 750m ² of flexible use class E floorspace including the aircraft control tower, terminal building (including replacement café, reception area and waiting lounge) and other airfield enhancements, up to 210,000 m ² of employment floorspace in use class B2/B8 (general industrial/storage or distribution) floorspace, including up to 10,500m ² of ancillary use class E(g)(i) (office) floorspace, and up to 5,000m ² of use class E(g)(ii)/E(g)(iii) (research and development/light industrial) floorspace including up to 250 m ² of ancillary use class E(g)(i) floorspace in a new STEM (science, technology, engineering and mathematics) camp		
At	Wellesbourne, Airfield, Loxley Road, Wellesbourne	For	Lauren Tinker Terence O’Rourke Ltd
Planning Officer	Joe Brooke	Date	19 th April 2023

4.

23/00798/FUL	Single storey rear extension		
At	10 Constance Harris Close, Wellesbourne	For	Mr Macrae
Planning Officer	Sarah Leach	Date	20 th April 2023

5.

22/03021/LBC	Change of use of walled garden to a glamping site, including provision of 8no. glamping pods, a barbeque hut, a plant/changing building, creation of parking and bin collection areas, alterations to the existing vehicular access to Church Walk, and all associated development (incl. hard and soft landscaping)		
At	Wellesbourne Hall, Stratford Road, Wellesbourne	For	C/O Agent
Planning Officer	Malwina Idziak	Date	Not yet issued close consul date

6.

22/03022/FUL	Extension of the Bothy to provide a 2-bed dwelling and creation of associated residential garden; conversion of the Garage to a 2-bed dwelling and creation of associated residential garden; demolition of existing garden buildings and erection of 2 no. dwellings and creation of associated residential gardens in the small walled garden; rebuilding and extension of the Brewhouse to create a 2-bed dwelling and creation of associated residential garden; creation of a residential garden for the Garden Cottage; widened vehicular access to Stratford Road and all associated development incl. hard and soft landscaping, creation of parking and bin storage areas.		
At	Wellesbourne Hall, Stratford Road, Wellesbourne	For	C/O Agent
Planning Officer	Malwina Idziak	Date	Not yet issued close consul date

10.2 Date of next planning meetings: 5th, 19th, 26th April 2023

11. Finance Committee

11.1 Committee Chairman's update– Cllr RB

11.2 *Record of payments made as per the attached list

11.3 *Record of staff salary payments made as per the attached list

11.4 *Management reports & Management commentary (Feb 2023)

11.5 Accounting Terminology Document

11.5.1 Explanation of financial terminology document for acceptance by the Council

11.6 Council Funds

11.6.1

1.

Recommendation from the Finance Committee that the Clerk/RFO be permitted to transfer up to £900,000 including the figure already authorised, to CCLA (Sums to be sent in tranches if felt appropriate by the Clerk/RFO)	Prop: Cllr AS 2 nd Cllr AP
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2.

Recommendation from the Finance Committee that the Clerk/RFO be permitted to transfer £200,000 from the Persimmon funds to CCLA (Sums to be sent in tranches if felt appropriate by the Clerk/RFO)	Prop: Cllr AS 2 nd Cllr AP
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11.7 Date of next meeting – 23rd May 2023

12. Highways, Environment & Emergency Committee

12.1 HEE update – Clerk

12.2 Date of next meeting: 11th April 2023

13. Community Facilities Committee – Cllr AP

13.1 *Chairman's report– Cllr AP

13.2 Quote – Gate on Mountford Sportsfield

Recommendation to accept the quote for installation of a gate on the Mountford Sportsfield	Prop: Cllr AP
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13.3 Land adjacent to the Medical Centre – Cllr AP

13.4 Date of next meeting 9th May 2023

14. Office & Staffing Committee

14.1 Chairman's update – Cllr AP

14.2 *Relocation of the Parish Council offices – Cllr AP

14.3 Date of next meeting: 25th April 2023

15. Index working Party

15.1 Index update – Cllr RB

15.2 Fees for production of the Index of Shops and Amenities (Printing cost £2693.00 and income collected/be collected £2700.00)

15.2.1

Recommendation to pay the additional hours accrued by Mrs Skinner to complete the Index	Prop: Cllr RB
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15.2.2

Recommendation to vire £1627.00 from HEE litter picking surplus budget to Index for payment of Consultant works and £90 for the updating of village map.	Prop: Cllr RB
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16. Annual Parish Meeting

16.1 Feedback– Cllr AP

17. Wellesbourne & Walton News (June)

Annual meeting of the Council (May)

Mowing Schedules

Index of Shops & Amenities – contact with the office

18. Cllrs & Clerk exchange of information

19. Dates of next meetings

16 th May 2023	Full Council
25 th April 2023	Committees Office & Staffing
11 th April 2023	HEE
9 th May 2023	Community Facilities
23 rd May 2023	Finance