

WELLESBOURNE & WALTON PARISH COUNCIL

Minutes for a meeting of the Council on Tuesday 3rd January 2023 at 7.15 pm at the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman: Cllr Mrs Prior Councillors: Barton, Mrs Bolton, Dipple, Howes, Kendall, Keogh-Bywater
 Clerk: Mrs Scriven Members of public: 2 District/County Cllrs: 2

1. Welcome and announcements – Attendees were wished a Happy New Year by the Chairman. The Council had been saddened to hear of the passing of Mac Parry who had been a good friend to the Parish Council; his wit and friendly manner would be a sad loss after many years as Editor of the Wellesbourne & Walton News and in his work with the Church.

It was noted that PC Morgan had reluctantly left the SNT, moving to “Phone Detection” and PCSO Liam Allen would be providing cover until a new officer was appointed.

2. Apologies received – Cllr Blake, Cannon, Shepherd

3. Declarations of Interest

Cllr Mrs Prior declared a non-registerable interest in matters pertaining to planning application no. 22/03698/TREE as known by applicant
 Cllr Kendall declared a non-registerable interest in matters pertaining to planning application no. 22/03698/TREE as known by applicant
 Cllr Keogh-Bywater declared a non-registerable interest in matters pertaining to the allotments as a plot holder

4. Confirmation of the order of the agenda – Add new 13.2 Allotments – community asset re-registration, 12.2.1 withdrawn - agreed

5. Identification of any items that might be resolved for confidential session - none

6. Confirmation of the minutes of the Council meeting on:

6th December 2022 – Accepted with amendments

20th December 2022 – Planning no 22/03022/FUL to be added to Mr Wykes comment on behalf of WWFAG– accepted with amendment

7. Matters arising from the minutes not included in the agenda

7.1 The lack of post boxes on the new estates continued to be of concern.

7.2 The WSCC required a new Trustee following the resignation of a Trustee due to work commitments.

8. Open session for members of the public to raise any matters of relevance to the Parish

Mrs Dane, Newbold Road, raised concerns the meeting had not been properly advertised stating the agenda was not on the Council website nor village hall notice board. Cllrs accessed the website confirming the agenda had been properly posted and it was noted the PC only use PC noticeboards to display Council documents.

9. District & County Council matters

9.1 Cllr Kendall – no update

9.2 Cllr Parry – report noted. Cllr Parry said there would be a meeting on 20th January with ICB (Integrated Care Board), SDC and Health Matters Group relating to the lack of medical provision for the Upper Lighthorne Heath development. The Health Matters group now consisted of 19 PCs led by Cllr Smith (Chmn of Lighthorne PC) acting in support of provision of new services. SDC continued pushing for the ringfenced SEC106 funding to be used for the provision of a new practice, avoiding overwhelming pressure on existing facilities.

9.3 Cllr O’Donnell – report to follow

Cllr Keogh-Bywater raised concern about the unfair charging system for 6th form bus passes. Young adults going to college were able to take advantage of reduced bus fares whilst young adults travelling to school 6th form centres were forced to use school buses at a charge of approximately £900 per annum.

Action: Cllr Penny-Anne O’Donnell to be asked to approach WCC about the inequality of service cc to MP	By: Office
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10. Planning

10.1 Applications

1.

22/03612/FUL	Change of use from agricultural building to B8 Storage		
At	Staple Hill Farm, Wellesbourne	For	The Morley Trust
Planning Officer	Stuart McIver	Date	13 th January 2023

No objection – Cllrs asked for the concerns of the Fire Service relating to lack of water provision at the site to be included in the response (Cllr AP abstained)

2.

22/03656/ADV	A signage package consisting of 7 signs including 2 pictorial post plaques, 1 A-Board, 1 Sign Written text and 3 wall plaques.		
At	Kings Head Hotel, Charlecote Road, Wellesbourne	For	Miss Harris – Futurama Ltd
Planning Officer	Lindsay Young	Date	16 th January 2023

No objection – Cllrs asked that the sign be properly punctuated “King’s” Head (Cllr AP abstained)

3.

22/03656/LBC	A signage package consisting of 7 signs including 2 pictorial post plaques, 1 A-Board, 1 Sign Written text and 3 wall plaques.		
At	Kings Head Hotel, Charlecote Road, Wellesbourne	For	Miss Harris – Futurama Ltd
Planning Officer	Lindsay Young	Date	16 th January 2023

No objection – Cllrs asked that the sign be properly punctuated “King’s” Head (Cllr AP abstained)

4.

22/03698/TREE	T1 and T2 - conifers - Fell		
At	The Old Dispensary, 5 Stratford Road, Wellesbourne	For	Mr Shorrocks
Planning Officer	Assistant Planner	Date	16 th January 2023

No objection

5.

22/03619/VARY	Variation of condition two (approved plans) of planning permission 20/01579/FUL (determined 08.09.2020) to change fenestration and finish. Original description of development: sub-division of existing house to form an additional one-bed house, including conversion of garage/store room to habitable accommodation, demolition of rear lean-to, insertion of new doors and windows and closure of existing access		
At	9 Bridge Street, Wellesbourne	For	Ms L Butcher
Planning Officer	Paul Thompson	Date	

No objection

6.

22/03658/TPO	T1 - black walnut - Prune to give 2m clearance f rom tree to east and 3-4 m from house T2 - beech - Reduce crown by 4m in height and spread T3 - beech - Reduce crown by 3m in height and spread by 2m. Install an 8t Cobra brace T4 - turkey oak - Prune to give 1m clearance f rom cables and 5.5m above road. T7 - turkey oak - Prune back 1m from verge to height of 3m. Prune 1m f rom cables. Prune to give 5.5metres clearance above road.		
At	Walnut tree cottage, Walton Way, Wellesbourne	For	Mr White
Planning Officer	Assistant Planner	Date	11 th January 2023

No objection – subject to the advice of the SDC Tree Officer Ruth Rose

10.2 Response to Open Spaces Consultation (SDC) – this had been submitted and acknowledgement received.

10.3 Consultation document – South Warwickshire Local Plan Part 1 – it was noted this consultation had been extended to 8 weeks to give more time for PCs to respond.

Action: Link to document to be forwarded to Cllrs once received for discussion by Cllrs at next meeting	By: Cllr Prior
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10.4 Date of next planning meetings: 18th and 25th January 2023

11. Finance Committee – Cllr RB

11.1 Committee Chairman’s update – no update

11.2 Record of payments made as per the attached list - noted

11.3 Record of staff salary payments made as per the attached list - noted

11.4 Management reports & Management commentary (Nov) – to follow

11.5 Grants

11.5.1

Recommendation that Wellesbourne & Walton Parish Council (WWPC) in 2023 and annually thereafter, advises all applicants of the success of grants (or otherwise) of their application shortly after WWPC has received confirmation from Stratford District Council (SDC) that the WWPC precept request of £280,000 for 2023/24 has been approved and such advice letter clearly stating that no grants will be paid until WWPC has received from SDC the first tranche of the 2023/24 precept and not before any specific conditions relating to the applicable grant have been complied with.	Prop Cllr RB, 2 nd Cllr DK carried
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11.5.2

Recommendation that the Council approve and pay the grants for 2023/24 as per the schedule below subject to the specific conditions mentioned being complied with and after the first tranche of the 2023/24 precept has been received from Stratford District Council.	Prop Cllr RB, 2 nd Cllr DK carried
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11.5.3

Recommendation that when the payments are made in respect of the approved grants that the general and specific conditions are clearly specified in the applicable letter and that each successful applicant is provided with an additional copy of the feedback form for completion.	Withdrawn
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11.6 Date of next meeting – 17th January 2023

The Chairman informed Cllrs a third letter from Barclays Bank had been received, once again stating they were unable yet, to update on the Council’s complaint. Cllrs agreed this re-affirmed the bank’s inability to manage the PC’s accounts properly.

12. Highways, Environment & Emergency Committee – Cllr AB

12.1 Committee Chairman’s update – no update

12.2 Leisure Facility Sign

12.2.1

Recommendation to purchase a leisure facility sign for Chedham’s Yard	Withdrawn
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12.3 Date of next meeting: 28th February 2023

13. Community Facilities Committee – Cllr AP

13.1 Chairman’s update – Dog Close WP were to meet in the next week, the name change for Dog Close would now be progressed, some tree works had taken place on PC land and the Christmas lights were to be removed following another successful display.

13.2 Allotments – Re-registration of allotments as a community asset – it was noted the registration expired. Cllrs agreed to renew the registration due to the health and wellbeing this facility provides to the community

Action: Re-register the allotments as a community asset	By: Cllr AP/Office
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13.3 Date of next meeting 10th January 2023

14. Office & Staffing Committee – Cllr AP

14.1 Chairman’s update – The committee had reviewed the proposed plans for a PC office provision at the Village Hall and agreed to approach Walton Estate/Sir Andrew Hamilton, meeting early 2023 to discuss further. If agreeable, building quotes to be sought and a meeting arranged with the Village Hall Management Committee.

14.2 Office open hours – Cllrs considered days of opening (taking into account staff changes and risk associated with lone working).

It was agreed the new office opening would be: **Monday to Thursday 2.00pm – 4.30pm and Friday Closed**

14.3 Date of next meeting: 21st February 2023

15. Index working Party – Cllr RB

15.1 Index update – the bulk of required information had been collated, thanks were given to Cllrs Barton and Blake for their assistance

15.2 Index Administrator –the agreed hours taken to collect and collate information had not been sufficient to complete the Index to go to the printer. Cllrs agreed it was a challenge to do this externally to the office and that further hours be allocated.

15.2.1

Recommendation to extend by 40, the hours for the Index Administrator	Prop Cllr RB,DB carried
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16. Annual Report – Cllr AP

Achievements of the Council during 22/23

Dog Close	Green open space land
Christmas lights	Precinct improvement Group
Wellesbourne in Bloom	WSCC
Chedham’s Yard	Supporting Wellesbourne Matters – Airfield Programme of meeting – emergency services

17. Wellesbourne & Walton News (Feb)

- New office opening times
- Dog Close re-naming
- Christmas lights event feedback
- Boundary changes

18. Cllrs & Clerk exchange of information

Cllr Keogh-Bywater said the lights on the mid-section of the A429 were off. Severn Trent were to do an upgrade on the Wellesbourne sewer works which required an offset for bio diversity within the village – a wooded area on the new green spaces land was suggested as a possible site.

Cllr Howes said CEVA had carried out a litter picking event (arranged with the assistance of WIB and WWPC) in the village before Christmas, the Co-op had kindly provided hot drinks and West Bakeries had kindly provided cakes. The Methodist Hall served Christmas dinners with the help of volunteers, offering companionship to the lonely as well as a hearty meal on Christmas day. Wellesbourne In Bloom had met with Sir Andrew Hamilton about the triangle of land inside the Medical Centre grounds. It had been agreed this land could be turned into a community garden with a bench, sculpture and flower planting; more information would follow.

Cllr Mrs Bolton said there had been changes made to the Code of Conduct by the Orders and Standards Committee to the role of the Clerk regarding Cllr declarations. Previously NALC had asserted the Clerk had no role to play in this area but had since reviewed the situation and now Clerks were considered to have a “gate-keeper” role, where the Clerk could express opinion/advice on a Cllr’s declaration which was more in line with the Clerk’s role as Proper Officer to the Council.

19. Dates of next meetings

7 th February 2023	Full Council
10 th January 2023	Committees
17 th January 2023	Community Facilities
21 st February 2023	Finance
28 th February 2023	Office & Staffing
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There being no further business to discuss, the meeting closed at 8.32pm

Chairman...Cllr.....

Signed.....

Date.....