

# WELLESBOURNE & WALTON PARISH COUNCIL

## Minutes for a meeting of the Community Facilities Committee of the Council on Tuesday 25 October 2022 at 7.15 pm in the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman: Cllr Mrs Prior

Councillors: Mrs Bolton, Dipple

Clerk: Mrs Scriven

Members of public: 1

### 1. Welcome & Announcements - none

### 2. Apologies received – Cllrs Barton, Dipple, Mr Isted

### 3. Confirmation of the order of the Agenda - agreed

### 4. Identification of any items that might be resolved for confidential session - none

### 5. Declarations of Interest -none

### 6. Open Session for members of the public to raise any matters of relevance to the Parish

Mrs Dane, Newbold Road asked if WCC could look into resolving the flooding outside 26 Newbold Place every time there is heavy rainfall.

### 7. Minutes of the meeting on 23 August 2022 – add Cllr Dipple to the attendance list - agreed

### 8. Matters arising – (not on the agenda)

8.1 Access to Mountford Sports Field update – work will begin on this during November.

8.2 Memorial bench - the Clerk to follow up as Assistant Clerk was corresponding with the family

Action: Obtain up to date quotes and contact the family to see if they wish to proceed still and if they want a memorial plaque/engraving	By: Office
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### 9. Sports Association

9.1 Report – Mr Isted was unable to attend or send a report

### 10. Dog Close

10.1 Working party update Cllr AP – Delivery of the sapling trees and shrubs in November, to be planted by volunteers. Debate over blanket use of herbicides had raised concerns from members of the working party and it was agreed that spot weed killing would be less harmful to the flora and fauna.

10.2 Survey of residents regarding renaming of area – to be submitted in the W&W News after the Christmas festivities.

10.3 Reseeding on Dog Close – the area would be seeded with MeadowMax grass seed and mowing would be delayed allowing the seed to establish.

10.3.1

Recommendation to accept the quote from Thomas Fox for re-seeding of Dog Close less the herbicide treatment	Prop Cllr AP, 2 <sup>nd</sup> Cllr TD carried
Recommendation to accept the quote from Thomas Fox for flail cutting of the gifted land	Prop Cllr AP, 2 <sup>nd</sup> Cllr RB carried

10.4 Work on coppice update – It was agreed that more owl and bat boxes should be installed in the coppice, to be hand made by Mr Stephen England

### 11. Green open spaces

11.1 Transfer of land update – this matter was still with the solicitors

11.2 Transfer of land at Frost Road update – Greenbelt had instructed their solicitor to make the arrangements to transfer the land to WWPC.

11.3 Donated tree for Dog Close – Cllrs gratefully accepted the donated tree

11.3.1

Recommendation to accept quote from Thomas Fox for moving a donated tree to Dog Close	Prop Cllr AP, 2 <sup>nd</sup> Cllr TD carried
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11.4 Grounds maintenance contract 2023/25 – Cllrs considered the submitted tenders

11.4.1

Recommendation from the Community Facilities Committee to Full Council to accept preferred Grounds Maintenance contractor No.5	Prop Cllr AP
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12. Christmas Light contract 2023/26 – Cllrs considered the submitted tender

12.1

Recommendation from the Community Facilities Committee to Full Council to accept preferred Christmas Lighting contractor No 7	Prop Cllr AP
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### 13. Properties

13.1 Visits to properties update – arrangements had been made with all relevant properties

13.2 Village Hall matters

13.2.1 Car park drainage – Severn Trent had attended and jetted out the drain which revealed sand and pipe corrosion due to the age of the pipework. Since the jetting, there had been no further flooding despite heavy rainfall. Severn Trent had suggested remedial works to install a small lip at the edge of the air bricks painted yellow for visibility to prevent water seeping into the building and the addition of some flexible rubber strips on the doors. The Chairman of the Village Hall Management Committee had expressed some reservations about this.

13.2.2 Signage for car park – quote

Recommendation to accept the quote for signage advising parking at own risk, to include no overnight or long stay parking by lorries or coaches.	Prop Cllr TD, 2 <sup>nd</sup> Cllr RB carried
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13.2.3 Survey of village hall update – the survey drawings had now been received and would be discussed at the next meeting of the Office & Staffing committee. The cost of this work would be taken from the project fund given to Community Facilities committee.

### 14. Budget

14.1 2022/23 – current budget position – It was noted whilst there was underspend to date, this would balance out before year end as much of the works occurred in the autumn and winter months.

14.2 2023/2024 – Cllrs considered the budget for 2023/24 and agreed a provisional figure to submit to the Finance Committee for consideration.

14.3

Recommendation from Community Facilities Committee to submit 2023/24 budget for consideration to Finance Committee	Prop Cllr AP, 2 <sup>nd</sup> Cllr TD Carried
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**15. Playgrounds**

15.1 Mountford play area fence – The gate return was not working properly on the fenced in play area, Secure-a-field who installed the fence and gate carried out a site visit, mended the gate but noted erosion from the footfall in the gateway, leading to exposure of the post fixings. It was agreed that without action, the fence would become unstable and the exposed cement could be a safety issue.

Recommendation to accept the quote from Secure-a-field for ground/fence post repair at Mountford play area	Prop Cllr AP, 2 <sup>nd</sup> Cllr TD carried
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15.2 Dovehouse – replacement of cradle swings update Clerk – the swings had not been delivered as ordered but remained unpaid.

Action: Re-order two swing cradle seats to be installed by the Handyman to come from the playground maintenance budget	By: Office
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16. Christmas light Switch on update – Lighting was currently being installed for the 26<sup>th</sup> November switch on. There would be a street market from 2pm onwards with the light switch on by Father Christmas between 6.15 and 6.30pm. The Clerk requested permission to write to the Street Fayre Committee thanking them for their hard work organising the event.

Action: Write to Street Fayre Committee thanking them for their hard work	By Office
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**17. Cllr, Clerk and member exchange of information**

Cllr Prior raised on behalf of Cllr Howes an enquiry about the planting of a woodland by Severn Trent who would lease the ground, plant, water and maintain the trees. It was noted that change of use from open green space to woodland might require a variation of the planning consent on the land. Further information was to be sought.

**18. Date of next meeting – 10 January 2023**

There being no further business to discuss, the meeting closed at 8.35pm

Chairman....Cllr Anne Prior.....

Signed.....

Date.....2022