

# WELLESBOURNE & WALTON PARISH COUNCIL

## Minutes for a meeting of the Finance Committee of the Council on Tuesday 22<sup>nd</sup> November 2022 at 7.15pm at Wellesbourne Methodist Church

Present: Chairman Cllr Mrs Bolton      Councillors: Mrs Prior, Shepherd      Clerk: Mrs Scriven      Members of public: 0

### 1. Welcome

2. **Confirmation of the order of the agenda** – Items 11 and 12 to be swapped around (budgets then grants) - agreed

3. **Apologies received** – Cllrs Blake & Kendall

4. **Identification of any items that might be resolved for confidential session** – item 12 Grants - agreed

### 5. Declarations of interest

Cllr Mrs Prior declared a disclosable pecuniary interest in matters pertaining to the Chairman's allowance as the recipient and an other registerable interest in matters pertaining to the WSCC grant application as a Trustee of WSCC.

6. **Confirmation of the minutes of 17<sup>th</sup> May 2022** - agreed

### 7. Matters arising (not included in the agenda)

7.1 Grant Feedback forms received report – it was agreed that last year's applicants who had not submitted a feedback form should be asked to do so.

Action: Request any outstanding feedback forms be submitted as soon as applicable	By: Office
---	------------

### 8. Open session for members of the public to raise any matters of relevance to the Parish

### 9. Audits

9.1 Internal Audit arrangements update – Mr Robinson to attend on December 2<sup>nd</sup> to carry out second half year audit with Clerk and RFO

9.2 External Audit Year End statement – the Clerk read the comments from the External Auditor which confirmed no findings and no areas of concern. This had been uploaded to the website.

### 10. Bank

10.1 Account move report – whilst the bank had sent new cards and passwords, they were still linked to the now cancelled current account. The bank had been written to requesting the immediate transfer of all remaining funds to Unity Trust as the bank had made it impossible for the Council to access and manage the two remaining accounts. It was agreed that the new Assistant Clerk should be given payment set up as well as view of the accounts.

Action: Set up payment authority for RFO	By: Clerk
--	-----------

### 11. Consideration of Committee budgets (with management reports) for precept for 2023/24

11.1 Consideration of Community Facilities budget - agreed

11.2 Consideration of HEE budget - agreed

11.3 Consideration of Office & Staffing budget (including payroll) - agreed

11.4 Consideration of current level of Capital funds associated to Committees – It was noted that some expenditure had been undertaken but acknowledged that some funds whilst committed, had not yet taken place.

11.5 Current level of Unilateral Agreement (U/A) and Community Infrastructure Levy (CILs) funds – no further expenditure had taken place for U/A or CILs although U/A funds had been allocated for further project works on Dog Close and Newbold Road land.

11.6 Estimated level and current use of Year End reserves – the RFO said the Council's reserves were above the 15% tolerance level set by the External Auditors but noted that spending on the capital funds would reduce this if committed or spent by year end.

11.7

Recommendation from the Finance Committee to Full Council to accept the proposed precept request for 2023/24 of £280,000	Prop Cllr AP, 2 <sup>nd</sup> Cllr AS carried
--	---

### 12. Grants

**Under Section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under Paras 1 and 11 and Part 1 Schedule 12A of the said Act, that the public be excluded.**

#### Confidential session:

12.1 Consideration of grant applications received for 2023/24 – Cllrs considered each grant based on PC powers to support the applicant, evidence supplied, and reason for grant request. One applicant was to be considered at an Extra Ordinary meeting as the meeting was not quorate if a Cllr left the meeting due to declaration of interest.

#### The meeting returned to open session

12.2

Recommendation from Finance Committee to Full Council to accept the proposed grant requests	Prop Cllr AS, 2 <sup>nd</sup> Cllr RB carried
---	---

### 13. Cllrs & Clerk exchange of information - none

### 14. Date of next meeting – 13<sup>th</sup> December 2022

There being no further business to discuss, the meeting closed at 10.00pm

Chairman.....Cllr Mrs Bolton.....

Signed.....

Date.....

(Completed 24<sup>th</sup> November