

WELLESBOURNE & WALTON PARISH COUNCIL

Minutes for a meeting of the Council on Tuesday 1st November 2022 at 7.15 pm at the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman: Cllr Mrs Prior Councillors: Blake, Mrs Bolton, Howes, Kendall, Shepherd
District/County Cllrs: 3 Members of public: 7

Clerk: Mrs Scriven

1. Welcome and announcements

Book of condolences – The condolences books from Wellesbourne and Walton were sent to the Palace last week.

2. Apologies received – Cllr Barton, Cannon, Dipple, Keogh-Bywater

3. Declarations of Interest

Cllr Mrs Prior declared a non registerable interest in matters pertaining to planning application no.3 as applicant known to her and an other registerable interest in matters pertaining to the WSCC as a Trustee

Cllr Mrs Bolton declared an other registerable interest in matters pertaining to the Village Hall as the Council's representative.

Cllr Blake declared an other registerable interest in matters pertaining to the Village Hall as the Treasurer.

4. Confirmation of the order of the agenda - agreed

5. Identification of any items that might be resolved for confidential session - none

6. Confirmation of the minutes of the Council meeting on 4th October – agreed 11th October 2022 – show Cllr AS leaving/returning to the meeting during item 7.1.1 - agreed

7. Matters arising from the minutes not included in the agenda

7.1 Pothole at Walton – reported and awaiting action by WCC Highways Dept.

8. Open session for members of the public to raise any matters of relevance to the Parish

Mr Cowcher, Sunderland Place, said the hedge by Constance Harris Close required cutting back and the mud cleared.

He raised concern about the information given on the WCC website relating to the Warwick University site as a site allocated for investment by the government detailing commercial floorspace and 420 houses and asked if WWPC had been consulted about this. The Chairman confirmed the PC had not been consulted about this and would investigate further asking the Clerk write to WCC asking them to explain why no consultation had been carried out and for clarity of the information.

Miss McDonough, Mountford Close, asked if there was an update on the Newbold Road land, the Chairman said not at this time Mr Bellamy, Developer for planning application 22/00182/OUT addressed Cllrs about the amendments submitted in mitigation of objections raised by WWPC to their original planning application.

9. District & County Council matters

9.1 Cllr Kendall – a Cllr surgery would be held at the Garden Shed on 26th November following a successful meeting last month.

9.2 Cllr Parry report – noted. Further meetings had taken place with the carers of dementia sufferers and the Dementia Team agreed there was a need to bridge the gap from diagnosis to condition progression care. It was noted that diagnosis and monitoring of the condition were now made to the Memory Clinic. The lack of a dedicated medical centre provision for the new development at Upper Lighthorne continued to be raised as a matter of concern due to the impact on existing medical centres and residents.

9.3 Cllr O'Donnell report - noted

10. Planning

10.1 Applications

1.

22/03058/TREE	T1 to T4 - lime - Reduce branches overhanging No. 6 Bridge Street by approx. 2.5m - 3m to suitable growth points. Crown thin up to 20%. T5 - cherry plum - Remove		
At	Orchard House, 8 Bridge Street, Wellesbourne	For	Mrs Fiona Unsworth
Planning Officer	Assistant Planner	Date	10 th November 2022

The Council supported this as necessary tree management

2.

22/00182/OUT	Outline planning application (some matters reserved) for the phased development of 14 custom built dwellings, formation of new vehicular access from Walton Road and creation of new pedestrian links to Lowes Lane		
Amendment/additional	Planning statement addendum, Design & Access Statement Rev H, 1102-18.RTP.M21 Further revised public open space assessment, 5001N illustrative planning layout, 20378_3601B-CIL phasing plan, Sustainable drainage strategy – WRW-BWB-ZZ-XX-RP-CD-0001_SDS_S2_P04, Flood risk assessment WRW-BWB-ZZ-XX-RP-YE-0002_FRA_S2_P04 WCS_BIA_v.19 (version 1) – 9676 Illustrative layout_Aug22		
At	Land off Walton Road, Wellesbourne	For	Lone Star Land Ltd & F Harris Will Trust
Planning Officer	Case officer not given	Date	15 th November 2022

The Council maintained the objection to the original application and in addition, objected to the Vary application on the grounds the access onto Walton Road is very tight due to how narrow this road is. This is a dangerous road and Cllrs were concerned that residents

would choose to walk on Walton Road to go in the direction of the nearest shop (the Co-op) noting that no footway exists on this road. The loss of agricultural land for housing is not acceptable and this development is outside of the boundary therefore contravenes the Neighbourhood Plan and Core Strategy.

3.

22/03163/TREE	T1 Leylandii x2 - remove		
At	40 Willow Drive, Wellesbourne	For	Mrs Wendy Woodhouse
Planning Officer	Assistant Planner	Date	15 th November

No objection – the council ask that replacement trees be planted (not leylandii)

10.2 Feedback on Wellesbourne Mountford Airfield – Cllrs Mrs Prior and Shepherd had met Tony Perks the SDC Officer working on the airfield with the owners. They were shown indicative proposals for the site which included no housing. Early proposals involved moving the runway closer to the existing airport buildings whilst retaining the current length, an upgrading of all current facility buildings including a new control tower. Further development enhancing employment at the site would be installed on the far side of the airfield involving science and technology rather than distribution based business. The new Memorandum of Understanding had been signed and discussions were ongoing with potential developers for this project. It was noted that any new buildings on the site would be height restricted in order not to interfere with the aircraft to maintain and enhance the flying function of the airfield.

10.3 Feedback on Warwick University plans – It was noted that no housing was proposed, existing housing was to be maintained and the campus was to be divided into zones. There was a 15 year supplementary development plan in line with AS9 of the Core Strategy and the site already had a planting and water retention scheme integral to the development and any building rooflines would remain at a sympathetic height so as not to interfere with the nearby airfield’s flying function. The sports fields were to be maintained and there were plans for public footpaths/cycle routes throughout the campus.

10.4 Date of next planning meetings: 9th & 23rd November 2022

11. Finance Committee

11.1 Committee Chairman’s update– Budget setting was the Finance Committee’s focus along with consideration of the grant applications. The RFO was to provide an 18-month projection of expenditure and a draft strategy for investment parameters would be ready for consideration in February.

11.2 Record of payments made as per the attached list - noted

11.3 Record of staff salary payments made as per the attached list – noted. The Clerk advised there would be a small adjustment required for staff leavers final salary calculations, not included in the monthly total shown.

11.4 Management reports & Management commentary (Sept) – noted.

11.5 Insurance reclaim – Consideration of reclaiming insurance cost from WSCC and Village Hall

Village Hall:

Cllrs Blake & Mrs Bolton left the meeting

Cllrs considered the reclaim of insurance for the Village Hall and agreed to reclaim 50% of the charge in the financial year 2022/23

Prop: Cllr AS, 2nd Cllr DK carried

Cllrs Blake & Mrs Bolton returned to the meeting

Action: Invoice the Village Hall for 50% of percentage of insurance for the year 2022/23	By: Office
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WSCC:

Cllr Mrs Prior left the meeting

Cllrs considered the reclaim of insurance for the WSCC and agreed to reclaim 50% of the charge in the financial year 2022/23

Prop: Cllr AS, 2nd Cllr DK carried

Cllr Mrs Prior returned to the meeting

Action: Invoice the WSCC for 50% of percentage of insurance for the year 2022/23	By Office
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11.6 Date of next meeting – 22nd November 2022

12. Highways, Environment & Emergency Committee – Cllr AB

12.1 Committee Chairman’s update – There had been no meeting but Cllr AB and Cllr O’Donnell had liaised with the residents raising a petition for a pedestrian crossing on Loxley Road and also looked into the provision of a crossing on Ettington Road by the Co-op.

12.2 Contracts

12.2.1 Cllrs considered the tenders for the bus shelter cleaning contract

12.2.1.1

Recommendation to accept the preferred contractor (5) for the bus shelter cleaning contract	Prop Cllr AS, 2 nd Cllr SH carried
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12.2.2 Cllrs considered the tenders for litter picking/dog bin emptying contract

12.2.2.1

Recommendation to accept the preferred contractor (3) for the litter/dog bin emptying contract	Prop Cllr DK, 2 nd Cllr AB carried
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12.3 Date of next meeting: 15th November 2022

13. Community Facilities Committee – Cllr AP

13.1 Chairman’s update – Consideration of the contracts for Grounds Maintenance and Christmas Lights was given and preparation of the 23/24 budget setting had been finalised to go to Finance Committee. Works on re-seeding Dog Close were progressing, the treatment of herbicide was to be removed from the work schedule for a more controlled spot weeding schedule. The work on the coppice was due to start in November and the re-siting of a donated Rowan tree had been agreed.

13.2 Building inspections update – Inspections of the Bowls Club, Cricket Club and WSCC had taken place with no major actions required. Chedham’s Yard inspection would take place on 15th November, the Village Hall was still to be arranged. Whilst inspecting the Bowls Club attention was brought to a small hole outside the main doors. A site visit was carried out and suggested that the hole be dug down to see if there were broken service pipes or water. Cllrs asked the Clerk to write to Mr Prior expressing their gratitude.

13.3 Contracts

Recommendation from the Community Facilities Committee to accept the preferred contractor for the ground's maintenance contract (Contractor number 5)	Prop Cllr AP, 2 nd Cllr DK carried
Recommendation from the Community Facilities Committee to accept the preferred contractor for the Christmas lighting contract	Prop Cllr AP, 2 nd Cllr DK carried

13.4 Play area fence repair – Cllr AP

13.4.1

Recommendation from the Community Facilities Committee to accept the quote from Secure-a-field to carry out fence and ground repairs on the Mountford play area at a cost of £1142.06 + vat	Prop Cllr AP, 2 nd Cllr AB carried
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13.5 Date of next meeting 10th January 2022

14. Office & Staffing Committee

14.1 Chairman's update – Cllr AP said the meeting had focused on the Administration & Office and Payroll budgets for 23/24. Relocation plans for the PC offices would be considered at the next meeting of the Committee and staff appraisals were underway.

14.2 Date of next meeting: 29th November 2022

15. Index working Party

15.1 Index update – Cllr Bolton said Cllrs and Mrs Skinner were collecting information. Three printer companies had been approached but only two had tendered. The WP agreed that the lower tender be selected as company had previously produced the Index

15.2 Printing of Index

Recommendation from the Index working party to approve the preferred printer	Prop Cllr RB, 2 nd Cllr AS carried
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16. Quality Assurance Scheme – Cllr Shepherd outlined the reasons the PC should strive for Quality Assurance. Opinion as to the value of this scheme was divided.

Recommendation that the Council, via WALC, makes an application for accreditation under the Local Government Award Scheme at the Foundation Level including the payment of the applicable application and registration fees (to be paid from the surplus in the External Audit fees budget)	Prop Cllr AS, 2 nd Cllr AP carried Cllr RB against. Cllr DK abstained
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17. Annual Parish Meeting

17.1 Consideration of arrangements for the APM – Cllrs agreed not to produce an APM booklet but instead to request more space in the WWNNews. St Peter's Church had previously been used, Cllrs agreed this was a suitable venue if available. Suggested speakers: Emergency services to include Fire, Police, Ambulance, WWFAG (Flood Action Group)

18. Wellesbourne & Walton News

Safety around the school, Airfield meeting overview, assurances about retention of allotment site

19. Cllrs & Clerk exchange of information

Cllr Mrs Bolton – trees around the Newbold/Kineton Road corner green blocking the footpaths across the green

Cllr Mrs Prior – Remembrance service at 10.40am outside St Peter's Church with a parade through the churchyard and wreath presented by the High Sheriff of Warwick to be placed.

20. Dates of next meetings

6 th December 2022	Full Council
	Committees
15 th November 2022	HEE
22 nd November 2022	Finance
29 th November 2022	Office & Staffing
10 th January 2022	Community Facilities

There being no further business to discuss, the meeting closed at 9.05pm

Chairman...Cllr.....

Signed.....

Date.....