

WELLESBOURNE & WALTON PARISH COUNCIL

Minutes for a meeting of the Council on Tuesday 4th October 2022 at 7.15 pm at the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman Cllr Mrs Bolton
District/County Councillors: 1

Councillors: Barton, Blake, Dipple, Kendall, Keogh-Bywater, Shepherd
Members of public: 12

Clerk: Mrs Scriven

1. **Welcome and announcements** – The Council acknowledged grateful thanks to Cllr Mrs Prior for her proactive work following the announcement of the death of the Queen, liaising with the vicar, arranging flowers and a condolences book, reading the proclamation, arranging a flag, and writing to the Palace on behalf of the parish expressing condolences to the King and Royal family.
2. **Apologies received** – Cllr Howes, Mrs Prior, District Cllr Mrs Parry
3. **Declarations of Interest**
Cllr Dipple declared a non registerable interest in matters pertaining to item 10.1 as a neighbour
Cllr Keogh-Bywater declared an other registerable interest in matters pertaining to item 13.6 as an allotment plot holder
4. **Confirmation of the order of the agenda** – add flood report to HEE item 12.3 and renumber - agreed
5. **Identification of any items that might be resolved for confidential session** - none
6. **Confirmation of the minutes of the Council meeting on 6th September 2022** - agreed
7. **Matters arising from the minutes not included in the agenda**
 - 7.1 Pollution in the River Dene – the Environment Agency felt they had located the source of the leak but confirmed the ground had absorbed contamination requiring time to clear. A new boom would be placed in the next few days and monitoring would continue.
 - 7.2 Numbering of new homes on Kineton Road – starting at number 2, the house opposite the library, followed by 4,6 and 8 Kineton Rd.
8. **Open session for members of the public to raise any matters of relevance to the Parish**
Mr Hargis, Chapel Street, asked if the EA had revealed the source of the river pollution. The Clerk confirmed they had not.
Mr Cowcher, Sunderland Place, asked if the inadequate road markings at the Longbridge Island could be taken up with County Highways
Mrs Thornton, Willow Drive, said a wild peacock was fouling in and destroying her garden and asked if it could be removed. The Council would explore the options on her behalf.
9. **District & County Council matters**
 - 9.1 Cllr Kendall – would be attending a meeting regarding development of the Warwick University campus. He said the extension of the housing land supply to 10 years was excellent news.
 - 9.2 Cllr Parry report - noted
 - 9.3 Cllr O'Donnell report - noted

10. Planning

10.1 Applications

1.

22/02416/VARY	Variation of conditions 11 (external lighting) and condition 12 (lighting hours of use) of planning permission 17/02380/VARY dated 13.09.2017 Original description of development - Variation of Condition 15 of planning permission 16/02156/FUL (Creation of new transport depot including access alterations, new work shop, parking areas, washing and refuelling facilities, landscaping, drainage works and other associated infrastructure.) to allow for a slightly reworded personal permission		
At	Wixey Transport Ltd, Stratford Road, Wellesbourne	For	Paul & Claire Wixey
Planning Officer	Charlotte Dicks	Date	14 th October

No objection

2.

22/02598/TPO	T1 holly - Fell. -T2 copper beech - crown lift to 5metres all round and reduce side laterals by approximately 3metres. -T5 holly - fell.		
At	Coopers, 1 Chapel Street, Wellesbourne	For	Mr Matt Isaac
Planning Officer	Ruth Rose	Date	18 th October 2022

No objection – Cllrs requested the applicant replant with a suitable native species

3.

22/02659/TPO	-T3, T6, T7 yew: crown lift to 4metres, where overhanging the adjacent garden of Coopers, by pruning secondary growth only. Reduce the extent of lower lateral branches overhanging Coopers garden by 3metres.		
At	The Manor House, 1 Bridge Street, Wellesbourne	For	Mr Matt Isaac
Planning Officer	Ruth Rose	Date	18 th October 2022

No objection

10.2 Date of next planning meetings: 12th & 26th October 2022

11. Finance Committee – Cllr RB

11.1 Committee Chairman's update – having considered the options it was agreed that any investment of Council funds should be either in a bank account or National Savings Account. The RFO was to provide an 18 month cashflow projection report.

11.2 Record of payments made as per the attached list - noted

11.3 Record of staff salary payments made as per the attached list - noted

11.4 Management reports & Management commentary (Aug) - noted

11.5 Bank Account switch report Clerk – noted. It was noted that the automatic switching of accounts only applied to Current Accounts therefore funds from other accounts would have to be manually transferred.

11.6 Date of next meeting – 22nd November 2022

12. Highways, Environment & Emergency Committee – Cllr AB

12.1 Committee Chairman's update – a start had been made on the revision of the Emergency Plan. A petition had been started by a resident relating to the crossing point on the Loxley Road from the new estate, raising concerns about the position of the crossing on a blind spot in the road. Cllrs suggested that Cllr O'Donnell might have funding from the County Cllr grant fund toward better signage.

12.2 Speed Aware Scheme – the group were calling for more volunteers to help carry out speed aware campaigns, any persons wanting to join the scheme could contact the Clerk

12.3 Flood Action Group Cllr MKB – The excavation works on the ponds at Moreton Morrell (MM) had now completed and work on the brooks had commenced. The MM college farm manager had been instrumental in this work, with the ponds working all year round turning the area into wetland with bunds to retain water upstream longer, allowing it to dissipate before flooding downstream. Each brook feeds into the first pond then gradually into the next two ponds. Work would then move to Hell Hole at Moreton Paddox and Bowshot Woods. Following completion of these phases the group would liaise with Walton Estate and their tenants to look at works on the River Dene. Funding being sourced from the PC, Severn Trent Community Funding, 7 Rivers Trust and Warwickshire Wildlife Fund. Cllr Bolton raised on behalf of Cllr Howes: the vegetation overgrowth over the Loxley Road and Baker Drive footways required cut back

12.4 Date of next meeting: 18th October 2022

13. Community Facilities Committee – Cllr AP

13.1 Clerk's report (inc. 13.2 – 13.6) - noted

13.2 Building inspections report – dates had been received for inspections (Cllrs AP,DB, AB volunteered to undertake inspections)

13.3 Contracts – adverts had been posted and responses received. Tenders would be opened by the Clerk and Chairman on 12th October

13.4 Village Hall update – Severn Trent had jetted the drains at the hall and found sand inside as well as corrosion of the old pipes.

Further investigation of the pipework would take place. The Council discussed putting a small brick or concrete lip around the air brick recess painted yellow to mark as a potential trip hazard and to install a thin rubber strip to the side door entrance/exit to prevent water entering, the Chairman of the Village Hall Management Committee expressed his reservations about this.

13.5 Car park signage – the Clerk asked the Council to install disclaimer signs for the car park, Cllrs agreed to purchase signs from HEE budget with underspend

Action: Funds to be identified from underspend within the HEE budget	By: Cllr Blake
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Cllr Keogh-Bywater left the meeting

13.6 Wellesbourne allotments: Request from the Allotment Society for the PC to give a statement of support for the retention of the allotments on its current site – the Clerk had written a draft letter for the consideration of Cllrs which was accepted

Action: Send copy of the letter of support to the Allotment Association	By: Office
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Cllr Keogh-Bywater re-joined the meeting

13.7 Date of next meeting 25th October 2022

14. Office & Staffing Committee

14.1 Update Clerk – staff appraisals and staff probation review would begin in October

14.2 Date of next meeting: 11th October 2022

15 Representation on Other Bodies

15.1 Chedham's Yard report on activities – noted. Cllrs were impressed by the variety of activities being offered by the Yard volunteers and agreed it was a valuable community asset.

Action: Write to Chedham's Yard thanking the volunteers for all their hard work	By: Office
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16. Index working Party – Cllr Bolton

16.1 Index update – work on the Index had started, Mrs Skinner would be assisting the PC. The production of the Index is not a profit making exercise and it was hoped the advertising costs would be offset against the printing fees.

16.2 Index Policy

Recommendation to approve the revised Index Policy	Prop Cllr RB, 2 nd Cllr DB, carried
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17. Quality Assurance Scheme

Recommendation that the Council, via WALC, makes an application for accreditation under the Local Government Award Scheme at the Foundation Level including the payment of the applicable application and registration fees (to be paid from the surplus in the External Audit fees budget)	WITHDRAWN
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18. Wellesbourne & Walton News – report submitted

19. Cllrs & Clerk exchange of information

Cllr Shepherd – write formally to Cllr Prior thanking her for her prompt actions following the death of the Queen
 Cllr Dipple – another large pot hole had appeared in front of the war memorial in Walton
 Cllr Blake – direction sign opposite Sainsbury’s was off its post
 Cllr Mrs Bolton – Thanked Mr Cowcher saying Wellesbourne owed him a great debt of gratitude as when a County Cllr he informed the PC that WCC was prepared to adopt the street lighting in the parish, subject to upgrading which was duly carried out and this had saved hundreds of pounds over the years.

20. Dates of next meetings

1 st November 2022	Full Council
	Committees
11 th October 2022	Office & Staffing
18 th October 2022	HEE
25 th October 2022	Community Facilities
22 nd November 2022	Finance

There being no further business to discuss the meeting closed at 9.00pm.

Chairman.....

Signed.....

Date.....

(Completed 12/10/22)