

WELLESBOURNE & WALTON PARISH COUNCIL

Minutes of a meeting of the Council on Tuesday 2nd August 2022 at 7.15 pm at the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman: Cllr Mrs Prior
Assistant Clerk: Mr Brown

Councillors: Barton, Blake, Mrs Bolton, Dipple, Howes, Kendall, Keogh-Bywater
County/District Cllrs: 2
Members of public: 7

1. Welcome and announcements

2. Apologies received – Cllrs Cannon, Shepherd

3. Declarations of Interest – Cllr Blake, declared an Other Registerable Interest in item 12.3 as member of Wellesbourne Lions Club; Cllr Keogh-Bywater, declared an Other Registerable Interest in item 13.6 as member of Wellesbourne Cricket Club

4. Confirmation of the order of the agenda – agreed, with additional items:

- 10.2.1 – Request from allotments association
- 10.5 – Email from Ruth Rose
- 10.6 – Fence at 8A Church Street
- 13.8 – Community Facilities Terms of Reference
- 18 – Correspondence ref. medical provision at Gaydon/ Lighthorne development

5. Identification of any items that might be resolved for confidential session

- Item 13.6 – Grant funding of Cricket Club - Prop Cllr Mrs Prior; 2nd Cllr Kendall; agreed
- Item 13.7 – Land at Frost Road - Prop Cllr Mrs Prior; 2nd Cllr Blake; agreed

6. Confirmation of the minutes of the Council meetings

- 5th July – Prop: Cllr Blake; 2nd Cllr Mrs Bolton; agreed; abstention Cllr Kendall (did not attend meeting)
- 19th July – Prop: Cllr Kendall; 2nd Cllr Keogh Bywater; agreed

7. Matters arising from the minutes not included in the agenda

- 7.1 Dead trees at Miller Homes enforcement – the Clerk had reported these to Stratford District Council planning enforcement.

8. Open session for members of the public to raise any matters of relevance to the Parish

Mr Davies, The Mews, Wellesbourne House: Wellesbourne Lions' fundraising chairman. The Lions fund two defibrillators in the village (at the petrol station and the sports club) and wished to place a third in the Precinct area. They'd had some success in getting sponsorship and welcomed additional support from the Council. The Chairman said this would be addressed under item 12.3. Mr Hammond, Hammerton Way: had raised money for Friends of Hastings House by holding music gigs and asked whether Dog Close would be available to host future events. The Chairman said she would refer this to the Community Facilities Committee.

Action: Agenda item for next Community Facilities Committee 23 rd August	By: Office
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Mrs Dane, Newbold Road: updated the Councillors on the refurbishment of the Village Hall kitchen. The work was progressing well, although the lack of success in obtaining grants had meant a reduction in works done. Some old equipment had been sold to obtain funds. Extra work had been discovered where bricks had been previously removed to allow piping. This had cost £350. She brought this to the Council's attention as it was thought not to be the responsibility of the Village Hall Management Committee.

9. District & County Council matters

- 9.1 Cllr Kendall – not in attendance
- 9.2 Cllr Parry – report noted. She had written to the Bishop of Coventry to reinforce support for protection of Wellesbourne allotments; the minor injuries unit at Stratford Hospital had re-opened; the recycling unit to replace the one destroyed by fire should be operational by next summer; there had been some delays in Biffa's subcontractors getting food caddies distributed but otherwise the changes to refuse collection had been smooth.
- 9.3 Cllr O'Donnell – report noted. She said that Warwickshire County Council's children's summer activity programme would include food for the children. There would be a webinar on 22nd August regarding Homes For Ukrainians, details available on WCC website.

10. Planning

- 10.1 Applications – no applications
- 10.2 A Site Allocations consultation Cllr Prior presented the response sent to Stratford District Council noted by Cllrs.
- 10.3 Allotments – Cllr Parry said the Council could add weight to the support of Wellesbourne allotments by writing to the Bishop of Coventry. It was agreed to do this.

Action: Write letter of support to Bishop of Coventry	By: Cllr Mrs Prior
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10.4 Response to inspection of the WCC Mineral Plan – Cllr Mrs Prior reported on the plan; it was agreed that she would ask that WWPC be included in the planning application process regarding the proposed Barford quarry.

Actions: Request including in Warwick DC planning application process	By: Cllr Mrs Prior
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10.5 It was agreed the conservation area leaflet be reprinted using Council resources and distributed to residents within the Conservation Area.

Actions: Reprint and distribute leaflet	By: Office
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10.6 Tree Application 22/01695 – the report from Ruth Rose (SDC Forestry Officer) regarding the tree preservation order was noted and accepted.

10.7 Cllrs noted the fence on the new extension on a Church Street property was not detailed on the planning application and may be of excessive height. It was agreed that Cllr Mrs Prior would take photographs and refer to Stratford District Council planning enforcement.

Actions: Photograph fence and pass to SDC	By: Cllr Mrs Prior
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10.8 Date of next planning meetings: 3rd, 17th, 31st August

11. Finance Committee

- 11.1 Committee Chairman's update – Cllr Mrs Bolton reported that there had been no committee meeting in July
- 11.2 Record of payments made as per the attached list – noted
- 11.3 Record of staff salary payments made as per the attached list – noted
- 11.4 Management reports & Management commentary (July) – The July management report would be distributed shortly. There would be a meeting with the Responsible Finance Officer on 19th August when the precise requirements of the Council's bank accounts would be determined.
- 11.5 Financial Regulations
- 11.5.1 Recommendation from the Finance Committee to add the Development Fund and Sinking Fund to Financial Regulations. Prop Cllr Mrs Bolton; 2nd Cllr Howes; carried
- 11.6 Bank Account change – to be agreed at meeting with Responsible Finance Officer on 19th August.
- 11.7 Date of next meeting – to be agreed

12. Highways, Environment & Emergency Committee

12.1 Committee Chairman's update – Cllr Blake said that Wellesbourne Speed Watch was working well, with many people receiving advice letters. Wellesbourne Flood Action Group continued its work and continued to work with other agencies to find ways to successfully reduce flood risk in the area. Concern regarding the upkeep of footpaths had been raised with Warwickshire County Council. Progress continued to be made with Safer Routes to School. Cllr Mrs Bolton raised concern about the reduced visibility on the A429 where trees obscured the lower street lighting due to the proximity to the airfield. Cllr Mrs Bolton reported that there was a dead tree in the front lawn of the flats in School Road.

Action: Report overhanging trees to Stratford District Council	By: Office
Action: Contact Walton Estate to remove dead tree	By: Office

- 12.2 Warwickshire County Council consultation on cycling and walking update - noted
- 12.3 Correspondence – Request for assistance with funding a defibrillator – The Wellesbourne Lions Club had raised funds and sponsorship from several local businesses and developers and asked if the PC could offer support. It was agreed in principle that the Council might be able to offer support, to be considered by the HEE Committee once costs had been determined.
- 12.4 Request from Cllr Howes to install a tree on Newbold Road/Newbold Place – Warwickshire County Council own this land, and they would need to investigate several public services passing underneath if residents were agreeable.

Actions: Ask if WCC would consider the land suitable for planting and confirm residents content	By: Office
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12.5 Date of next meeting: 18th October 2022

13. Community Facilities Committee – Cllr AP

- 13.1 Committee meeting Chairman's report – noted
- 13.2 Newbold Road land planning application update – The arboricultural survey had been completed and passed to the architect for submission to SDC.
- 13.3 SDC Community Infrastructure bid application update – Cllr Mrs Prior confirmed this had been submitted. Bids had also been placed with SDC Shared Prosperity Fund
- 13.4 Green open spaces update – The Council was still waiting for legal documentation for The Grange and Mountford Place. There has been much public debate about the future of Dog Close, especially on Facebook, regarding in particular the admission (or not) of dogs; Stratford Herald had also made enquiries. Many dog owners had expressed opinion that Dog Close should be open to dogs. Cllr Kendall suggested Cllr consideration that dogs might be permitted on leads. There was extensive debate amongst Cllrs. Cllr Howes suggested changing the name of the area to reflect its purpose e.g "Dene Nature Reserve"; Cllr Barton agreed and said any new name needed to reflect the land is a nature reserve. Cllr Kendall said that local people knew the area as Dog Close, and would call it that irrespective of its formal name. Cllr Blake said that it should be emphasised that it is a nature reserve, and there are other places in Wellesbourne to walk dogs. Cllr Dipple said it would be difficult to police people not walking their dogs in Dog Close, or indeed anywhere else. Cllr Mrs Prior said when the area was donated by Walton Estate, it was always intended that it would be an area of tranquillity. Cllr Kendall suggested that a public survey of more appropriate names might be beneficial. Cllr Mrs Prior proposed the issue be referred to the Community Facilities Committee – agreed.
- Cllr Mrs Prior said she would raise this in Wellesbourne and Walton News and on the Wellesbourne Parish Council Facebook page.

Action: Table agenda item for next Community Facilities Committee 23 rd August	By: Cllr Mrs Prior
Action: Ensure updates provided to Wellesbourne and Walton News and on Facebook	By: Cllr Mrs Prior

13.5 Recommendation to accept the quote for remedial works at Mountford Sports field – Bowls entrance – Cllr Howes said that the quotation seemed expensive, especially for the speed hump. Cllr Mrs Prior suggested that the speed bump (item 3) be quoted for separately. Cllr Mrs Prior said the speed bump could be bought and installed directly by the Council. It was agreed that items 1 & 2 would be funded by the Council from the Capital amount transferred to the Community Facilities budget from Reserves, but item 3 was declined pending further investigation. Prop Cllr Mrs Bolton; 2nd Cllr Barton

Action: Process Grant for items 1 and 2.	By: Responsible Finance Officer
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- 13.6 Grant funding of Wellesbourne Cricket Club - moved to confidential session
- 13.7 Land at Frost Road - moved to confidential session
- 13.8 Acceptance of revised Terms of Reference of Reference for the Community Facilities Committee – agreed.
- 13.9 Date of next meeting 23rd August 2022

14. Office and Staffing Committee

14.1 New website (progress) update – Cllr Mrs Prior reported the website was now live

14.2 Date of next meeting: 16th August 2022

15. Governance Review

15.1 Governance Review – update: Cllr Mrs Prior reported that the minutes had been approved and she would liaise with Stratford District Council to arrange the formal review

Action: Liaise with Stratford District Council ref. Governance Review	By: Cllr Mrs Prior
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16. Representation on Other Bodies

16.1 Chedham’s Yard report – Cllr Dipple had made a site visit. The scheme appeared to be running well with plenty of volunteer help. He had not been contacted yet by the Chairman of Chedham’s Yard.

Action: Liaise with Chedham’s Yard chairman to facilitate contact.	By: Cllr Mrs Prior
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17. Wellesbourne & Walton News – (Sept)

17.1 Dog Close Speed Check feedback

18. Medical provision at Gaydon/Lighthorne

18.1 The documentation on CIB’s proposals for primary care a Gaydon/Lighthorne had been agreed. Prop Cllr Mrs Prior; 2nd Cllr Kendall

19. Cllrs & Clerk exchange of information

19.1 Cllr Dipple reported that the pothole by the gas pipe indicator in Walton had now been filled.

20. Dates of next meetings

6 th September 2022	Full Council
16 th August 2022	Committees:
23 rd August 2022	Office & Staffing
18 th October 2022	Community Facilities
To be agreed	HEE
	Finance

Under Section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be contracted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure of exempt information under Paras 1 and 11 and Part 1 SCHEDULE 12A of the said Act, that the public will be excluded.

From the confidential session:

13.6 Correspondence - Grant funding of Cricket Club – Agreed - Prop Cllr Kendall; 2nd Cllr Barton

13.7 Land at Frost Road – Councillors considered possible development of land at Frost Road.

There being no further business, the meeting ended at 9.38pm.

Chairman: Cllr.....

Signed.....

Date.....