

WELLESBOURNE and WALTON PARISH COUNCIL

Minutes for a meeting of the Highways/Environment/Emergency Committee of the Council taking on Tuesday 10th September 2019 at 7.30pm at the Parish Council Office at 2 School Road, Wellesbourne



Present: Chairman: Cllr Mann Councillors: Mrs Bolton, Harte, Jackson, Mrs Prior

1. Welcome

2. Apologies for Absence – Cllrs Cannon, Mrs Paige-Stimson

3. Confirmation of the order of the Agenda

Add to the agenda 7.1 Lengthsman/Handyman, 7.2 CCTV updated, 7.3 Street cleaning- Church Street, 9.10 Police Commissioner's Speed Aware Campaign moving Safer routes to school to 9.11 - agreed

4. Identification of any items that might be resolved for confidential session - none

5. Declarations of Interest - none

6. Confirmation of the Minutes of the Highways, Environment and Emergency Committee meeting, 25th June 2019 - agreed

7. Matters arising (not included in the agenda)

7.1 Lengthsman/Handyman – The Chairman announced that a letter of resignation had been received from Mr Pratt for the Lengthsman and Handyman contracts. This was due to personal workload increases leaving less time for the Council role. The Council noted this would be a regrettable loss and agreed to advertise the positions as soon as possible.

7.2 CCTV update – Following a discussion with the CCTV officer at SDC, it was noted the procurement process had been delayed and the contract for the upgrade and installation of new CCTV cameras was now expected to be delayed. Phase 3, the installation of new cameras would likely be another 12 – 18 months. Cllrs were concerned to be informed that the installation of new camera equipment was related directly to the level of incidents at the planned location and unless incidents are recorded by the Police, this could jeopardise the camera installation.

Action: Check the Sec 106 agreements as CCTV cover in Wellesbourne was a specified requirement of the Ettington Park development and send to SDC as proof this was not for countywide use.	By: office
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7.3 Street Cleaning Church Street – the initial cleansing had not been successful due to parked cars. A street closure was pending for road repairs so SDC are to work with WCC to arrange a full cleansing during the closure.

8. Open Session for members of the public to raise any matters of relevance to the Parish

Mrs Cook, Church Street said she found the WWPC website difficult to navigate with old documents still posted and new documents not easily accessible. Cllr Prior informed her that the Admin Assistant was currently looking at the WWPC and other Council websites to see how this might be improved and modernised.

9. Highways

9.1 Contact with the Distribution Park Management – no further progress had been made despite many attempts by the Clerk.

Action: Try again in 6 months' time	By: Office
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9.2 Traffic Island Sponsorship – The costings from WCC were still awaited. Cllrs were annoyed this had not been finalised as it had taken months.

Action: Write to the portfolio holder and cc Mrs Secombe and Cllr Mrs Parry raising the Council's concern at the lack of response and disproportionate timescales for putting together the project costings	By: Office
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9.3 Lorries from the Wellesbourne Distribution Park (WDP) – It was noted that seven weeks ago WCC had been asked to cut back the vegetation overhang from the street signs, specifically the 7.5t weight limit signs but this remained outstanding. The problems with HGV's missing the WDP continued to be a problem on Loxley Road despite each of the companies on site being written to requesting they notify their distributors of where the site entrance was located. Cllr Mrs Bolton said the Parish Council had been asking for better signage for the WDP for decades to no avail.

Action: Write to WCC portfolio holder requesting lorry symbols be added to the signs citing the house development notices pinned to their furniture if they state the weight load as prohibitive to adding such a sign	By: Office
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9.4 Traffic accidents Ettington Road - Cllrs were disappointed that the response to the WWPC correspondence had been concentrated on the fatal accident which took place further up the road rather than the problem of traffic travelling

passed the Ettington Park and Grange estates. It was noted that the police had changed how vehicle accidents were being recorded.

Action: Write to Mrs Devereaux with the actions taken by WWPC and the response received.	By: Office
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9.5 Meeting with Stagecoach ref long journey times – a meeting had been arranged with Mr Stringer, Commercial Director at Stagecoach for 16th September with Cllrs Mann, Prior and the Clerk.

9.6 Speed repeater signs – New fitting bands had been ordered and were expected for delivery in the next 7 – 10 days. 9.7 Proposed speed limit changes on A429 - It was acknowledged that there was a discrepancy between the map and letter and noted the change would be to the first roundabout at Wellesbourne. The Council had requested this limit be extended beyond the Ettington Park and Grange estates for safety reasons but this would not be possible due to the works being paid from Sec106 funding.

Action: Write to Mr Hansen asking him to escalate the request	By: Cllr AP
Action: Write to police asking for speed enforcement at this location.	By: Office

9.8 Correspondence – concern about speeding and dangerous driving on the A429 – Mrs Lamburn – noted. The hazard of deer crossing at this location causing accidents including one fatality was raised by Mrs Lamburn.

Action: Write to WCC to request deer warning signs be installed	By: Office
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9.9 Correspondence – Mr Heselton – concern about speeding in the village – noted

Action: inform Mr Heselton about the Speed Aware Campaign	By: Office
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9.10 Police Commissioner/Sgt Ryan – Speed Aware Campaign - The Council wanted to use this facility in the village again and it was agreed to advertise for resident volunteers to operate it.

Action: Put an article in the WWNews outlining how the scheme works and what training volunteers would require and be given.	By: Cllr AP
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9.11 Safer Routes to School – Cllrs considered the information document and map annotating possible safer routes to school. It was acknowledged this could also be used for the measured mile walk.

10. Environment issues

10.1 Public rights of way – Cllr Mrs Bolton reported the footpath from White Bridge across the field toward Charlecote had now been cut back.

10.2 Discussion document (Lengthsman) – noted. Following a footpath clearance at the top of the old Warwick Road by the Lengthsman, WCC had contacted the PC to ask that footpaths were only cut in emergency as the County have a cutting schedule.

Cllr Mrs Bolton said she would no longer check footpaths if the PC had no authority to cut back.

10.3 Lengthsman Scheme – outstanding works for the Lengthsman was clarified by the Clerk.

10.3.1 Consideration of Lengthsman contract going forward – Cllrs agreed that continuation of the scheme should be a priority and budgeted for accordingly. It was agreed that an advert for the Lengthsman/Handyman roles be drafted ready for tendering.

Action: Put together advert for Lengthsman/Handyman roles	By: Office
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11. Emergency issues

11.1 Emergency plan (GDPR progress) update Clerk – The authorisations required under the GDPR regulations for use and data storage of names and telephone numbers were now all but complete. Some neighbouring Parish Councils were still outstanding but these were being followed up urgently.

Action: Put together an abbreviated/redacted public version of the Emergency Plan	By: Cllr YPS
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12. Development Plan

12.1 Review of draft four year development plan for HEE (projects & costings) – Cllrs discussed the budget headings on the report and it was agreed further budget works on the document would be required.

13. Councillor, Clerk and non Council members of Committee exchange of information

Cllr Mrs Bolton was pleased to see the new café open which she believed would be huge asset to the village.

Cllr Jackson said the Park It Right Campaign was still active and that the PC should re-engage with the Fire Services to look at sites where obstruction continues to be a problem. He said during the meeting a post had been placed on social media informing that several vehicles had been given warning tickets for inconsiderate and dangerous parking in Chestnut Square.

Action: Contact Fire Services to request a photo shoot for the Park It Right Campaign in Wellesbourne	By: Cllr SJ
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Cllr Mrs Prior had been contacted by the Stratford Herald to say they would be contacting her weekly for any new items which could be used to raise the profile of the parish.

14. Date of next meeting – 29th October 2019

There being no further business to discuss, the meeting closed at 9.25pm

Chairman.....

Signed.....

Date.....2019