

Planning Officer	Assistant planner	Date	9 th December 2021
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Support as improvement to the amenity for the resident and has no detrimental effect on the streetscene

10.3 Correspondence - Pegasus/Persimmon – pre application meeting request – Cllrs considered the request to meet Persimmon to discuss the land they had identified for the new South Warwickshire Plan. This land had been rejected in the current Core Strategy and Neighbourhood Plan and Cllrs agreed until it had been formally identified under the new scoping for sites consultation and integrated into a new Core Strategy and/or Neighbourhood Plan, that the request should be declined.

Action: Contact Pegasus and relay Council's decision to decline a meeting at this time.	By Office
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10.4 Correspondence – Warwick District Council Housing and Employment Assessment – Draft Methodology Consultation – This consultation was looking at how sites were identified in the County of Warwickshire for housing and employment with a desk study then a call to sites. The only reference to parishes and local councils were that they would look at parishes Neighbourhood Plans. Cllrs felt they should be contacting and consulting Parish Councils directly as changes may have occurred and that Neighbourhood Plans should be followed not just considered.

Action: Responses by email – respond with the Council's comments	By Office
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10.5 Date of next planning meetings: 8th & 15th December 2021

11. Finance Committee

11.1 Committee meeting Chairman's report – noted

11.2 Record of payments made under delegated power by the Clerk as per the attached list – noted

11.3 Record of staff salary payments made under delegated power by the Clerk as per the attached list – noted

It was noted by the Council that the payments made by the Clerk under delegated power should be reviewed in January 2022

11.4 Recommendation from the Finance Committee to accept the spending needs of £283,161 for 2022/23 to be reduced by general reserve requiring a precept demand to SDC of £260,000. Cllr AS asked why the wording for the recommendation for the precept had been presented in this way, the Clerk confirmed the Chairman of the Finance Committee had requested it be shown this way as the first total was the identified budget required less general reserve payment and the actual precept demand being the amount remaining.

A change to the recommendation was requested as "Recommendation to accept a precept of £260,000 for 2022/23" - Prop Cllr AS, 2nd Cllr AP carried

Recommendation to accept a precept of £260,000 for 2022/23 Prop AP, 2nd AS carried.

Action: Send details of the agreed precept request to SDC	By Office
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11.5 Consideration of timing of notification of grant application outcome to applicants – Cllrs considered the difficulties for applicants not knowing if their grant had been successful or not when applications were submitted in October but not notified until May the following year. The reason for this was due to the fact the precept did not get paid until April and payment of grants depended on the acceptance of the precept request. It was noted this proved difficult for applicants, especially those seeking match funding and agreed that once the precept had been confirmed by SDC in February confirmation of the outcome of the applications could be made.

Action: Recommendations to Full Council (Jan 2022) to change the current process to inform grant applicants of the status of their application once the precept had been confirmed.	By Cllr AS/Clerk
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11.6 Website compliance – Cllrs noted that the PC website was no longer compliant with the accessibility legislation and it was agreed with the current webmaster that amendment of the current site would be more onerous than a complete re-write under the guidelines. The Chairman had liaised with Kineton Parish Council who had recently set up a new compliant website and obtained the requirement list.

11.6.1 Recommendation from the Finance Committee to tender for a company to set up a new compliant website with a cost of up to £2000 + vat to be paid from reserves – Prop Cllr AP 2nd Cllr AS carried

Action: Review tenders at Office & Staffing Committee in January 2022	By: Committee members By Office
Action: Agenda item for Office & Staffing Committee January 25 th 2022	

11.7 Management reports & Management commentary (November) – not available

11.8 Audit

11.8.1 Internal Audit report – Cllr AB applauded the Clerk/RFO for their hard work during a challenging period to conclude with such a positive audit. It was noted that the Auditor also commended the Council for their proactive approach to compliance and best practice.

11.9 Date of next meeting: 14th December 2022/18th January 2022

12. Highways, Environment & Emergency Committee – Cllr AB

12.1 Chairman's comments – Cllr Blake gave apologies for the cancelled meeting due to it being inoperative.

Issues he raised:

20s Plenty campaign – to be moved to Charlecote Road between island and garage then on green outside the Garden Shed to edge of the village at the top of Kineton Road – Lengthsman job as soon as possible

Traffic speeding – consideration of how to manage abuse of volunteers using the Council's speed detection device – agenda item Feb

Anti-social parking in Church Walk/Chestnut Square – to be raised with the SNT again – agenda item Feb

Emergency Plan review – volunteers required – email to HEE members

12.2 Electric charge points – approach from company to provide charging points to the parish update – Cllrs considered the draft contract sent by the company and agreed it should be scrutinised by the Council’s solicitor.

12.3 WWFAG report – Cllrs agreed this had been most informative.

12.4 Date of next meeting: 8th February 2022

13. Community Facilities Committee – Cllr AP

13.1 Committee meeting Chairman’s report – noted.

13.2 Christmas light display update– Cllr AP applauded the large number of residents who turned up to witness the children’s light competition winner switch on the lights with Santa despite the terrible weather which saw cancellation of the street stalls. The office were in dialogue with the lighting company about the few lights which were not fully illuminated or were out, and would meet them in the new year for a debrief and discussion on the contract.

13.3 Public Open Space land transfers (Persimmon) – no update available, with Persimmon’s legal team.

13.4 Lease/Deed of Covenant and Gifted land adjoining Dog Close update – Cllr AP had signed the Deed of Covenant and exchange of the lease was now with the solicitor.

13.5 Planning for Newbold Road land – no update available

13.6 Recommendation to approve the quote from Thomas Fox for tree and hedge works at Dovehouse play area of £880.00 + vat - prop Cllr AP, 2nd Cllr AB carried

Action: Confirm acceptance of the quote with Thomas Fox	By Office
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Tom Fox had suggested a final cut on Dog Close land, to be paid from Unilateral Agreement funds as no budget allocation - agreed

13.7 Date of next meeting 11th January 2022

14. Office & Staffing Committee

14.1 Committee Chairman’s update Cllr AP – the staff appraisals were now complete and any issues arising would be discussed at the Office & Staffing committee.

14.2 Date of next meeting: 25th January 2021

15. Governance Review – update– Cllr AP said this contained comprehensive information from SDC to be reviewed in January with a draft proposals/options document to be discussed as a February agenda item for Full Council.

16. Wellesbourne Matters AGM update – Cllr AP attended the meeting on behalf of the Parish Council who pledged to support the retention of the airfield in accordance with the Core Strategy AS9 Policy and the Wellesbourne & Walton Made Neighbourhood Plan, the Clerk to the Council took the minutes for the group. Mr Daren Pemberton (Deputy Leader SDC) gave a very detailed presentation on SDC’s position on the airfield and the potential CPO (Compulsory Purchase Order) and discussed the potential for business enterprise expansion at the site. He said that the owners needed to approach SDC with a plan as SDC would action the CPO within weeks and months, not months and years now. Mr John Guilder from APPG (All-Party Parliamentary Group) gave an interesting presentation on the importance of local airfields now recognised by the Government.

17. Wellesbourne & Walton News – Christmas lights switch on Grant from Shakespeare’s England Wellesbourne Matters AGM

18. Cllrs & Clerk exchange of information

Cllr AP said the District Councils had declared a Climate Emergency and Parish Councils would also have to look at their carbon footprint. There were two Climate Change virtual conference days 19th January and 30th March 2022 and Cllrs were urged to book onto the conference. She said Cllr DK has asked her to attend a meeting with Persimmon about self build at land behind Walton Way in order that the WWPC had some influence on what they are proposing.

19. Dates of next meetings

4 th January 2022	Full Council
11 th January 2022	Community Facilities
14 th December 2022	Finance Committee (only if precept not set)
18 th January 2022	Finance Committee
8 th February 2022	HEE
25 th January 2022	Office & Staffing

Under Section 100A of the Local Government Act 1972, In view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be a disclosure to them of exempt information under paras 1 and 11 and Part 1 Schedule 12A of the said Act, that the public will be excluded.

Confidential

7.1 Land acquisition – Cllr AP/Clerk spoke with Mr Mackie and explained that if he got 2 quotes the Council had already resolved to pay the cost up to £2000.

12.2 Electrical Charge Points – Cllrs considered the proposed contract and agreed to ask the solicitor for a quote to look at the contract and advise on any areas that may require amendment.

There being no further business to discuss, the meeting closed at 9.00pm

Chairman.....Cllr Mrs Prior.....

Signed.....

Date.....

(09/12/21)