

# WELLESBOURNE & WALTON PARISH COUNCIL

## Minutes for a virtual meeting of the Council on Tuesday 4<sup>th</sup> August 2020 at 7.00pm via ZOOM online meeting

Present: Chairman: Cllr Mrs Prior Councillors: Cllr Mrs Bolton, Dipple, Jackson, Kendall, Keogh-Bywater, Mrs Paige-Stimson, Mrs Patalong Clerk: Mrs Scriven District/County Cllrs: 2 Members of public: 4

### 1. Welcome and announcements

### 2. Apologies for Absence – Cllrs Cannon, Harte

### 3. Declarations of Interest

Cllr Keogh-Bywater declared a non pecuniary interest in matters pertaining to item 13.8 as a relative

Cllr Mrs Prior declared a non pecuniary interest in matters pertaining to item 13.6 the WSCC as a Trustee

Cllr Jackson declared a non pecuniary interest in matters pertaining to item 13.6 the WSCC as a Trustee

Cllr Kendall declared a non pecuniary interest in matters pertaining to item 13.6 the WSCC as a Trustee

### 4. Confirmation of the order of the agenda – agreed

Cllr Votes: Cllr Prior-yes, Cllr Bolton-yes, Cllr Dipple-yes, Cllr Jackson-yes, Cllr Kendall-yes, Cllr Keogh-Bywater-yes, Cllr Mrs Paige-Stimson-yes, Cllr Mrs Patalong-yes
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### 5. Identification of any items that might be resolved for confidential session – none

### 6. Confirmation of the minutes of the Council meeting

7 <sup>th</sup> July 2020 – Prop Cllr Jackson, 2 <sup>nd</sup> Cllr Dipple - carried
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Cllr Votes: Cllr Prior-yes, Cllr Bolton-yes, Cllr Dipple-yes, Cllr Jackson-yes, Cllr Kendall-yes, Cllr Keogh-Bywater-yes, Cllr Mrs Paige-Stimson-yes, Cllr Mrs Patalong-yes
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### 7. Matters arising from the minutes not included in the agenda

7.1. Home to School transport response update Cllr AP – The response from WCC was that Government guidelines were being followed

and there would be no social distancing required on school transport but it was hoped that students would sit in their own year groups and the school would be dismissing pupils by year groups at the end of the day in the hope they would stay together to travel home.

7.2. Tree Protection Orders – no further update received

7.3. Parish Mapping System – Cllr AP-The /council had subscribed to the Parish Online (Mapping facility) and Cllr Prior, Cllr Cannon and

the Admin Assistant would look into what might be helpful to upload onto the Wellesbourne & Walton Parish mapping. Cllr Paige-Stimson offered her assistance if it were needed.

### 8. Open session for members of the public to raise any matters of relevance to the Parish

Mr Hargis, Chapel Street, asked if he could have a copy of the response from the Tree Officer relating to the planning application for 4 Long Ground. He asked District Cllr DK if there was any recourse in SDC planning systems for trees as these plans do not go to planning committee as other applications do. Cllr DK said there was recourse directly through the Tree Officer directly rather than appeal.

Mrs Dane, Newbold Road, why our parish was being treated differently from other areas in the district with our waste site still closed and no click and collect service from the local library. The Chairman said that the waste site remained closed as there was not sufficient social distancing space.

Action: Contact WCC Libraries asking why the library does not have a click and collect service and why it remains closed.
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By: Clerk
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### 9. District & County Council matters

9.1. Cllr Kendall was asked by Cllrs what the potential merger with Warwick District Council would entail, he thought it might mean

merging roles within the councils or contract sharing but this was still under consideration

9.2. Cllr Parry report – noted. Cllr Jackson expressed concern about the statement that SDC were doing something right in relation to

social distancing, as he had seen many people in Stratford not observing social distancing or face mask requirements and putting others at risk. It was particularly concerning that there was no visible enforcement in the commercial centre. Cllr Parry acknowledged these issues and clarified that the statement related to the number of deaths in the district from Covid versus other districts. Cllr Parry said the pavement licencing to enable restaurant/café businesses to put tables on the footway to assist with social distancing was now live on the Council website with fees set at approx. £100.

Residents had contacted her about the gates being locked onto the Newbold Road. Clerk confirmed that there had been concern of unwanted vehicles getting onto the site and the farmer had locked the gates to prevent this. The path which went up the hedgerow of the farmers field was lost in approximately 1950. The footpath working group had hoped to restore this path to Moreton Morrell but had later said that they did not wish to pursue the matter further.

### 10. Planning

## 10.1. Decisions

### 10.1.1. Permission with conditions

#### 1. Noted

20/01346/FUL	Engineering Operations – laying access track		
At	Friz Hill Farm Barns, The Old Dairy, Walton	For	Mr Peter Cooke
Planning Officer	Joel Hancock	Date	24 <sup>th</sup> July 2020

#### 2. Noted

20/01533/TREE	Tree maintenance/Felling		
At	4 Long Ground	For	Mr Chris Wyatt
Planning Officer	Ruth Rose	Date	27 <sup>th</sup> July 2020

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## 10.2. Applications

#### 1.

20/01718/FUL	To change style and colour of existing windows. To alter style and colour of windows previously approved for Dormer 19/03584/FUL		
At	8 Hammond Green, Wellesbourne	For	Mr S Kapoor
Planning Officer	Issy Howell	Date	5 <sup>th</sup> August 2020

#### No objection

Prop: Cllr Jackson, 2<sup>nd</sup> Cllr Patalong, carried  
Cllr Votes: Cllr Bolton-yes, Cllr Jackson-yes, Cllr Cllr Keogh-Bywater-yes, Cllr Mrs Paige-Stimson-yes, Cllr Mrs Patalong-yes  
Abstained: Cllr Prior, Cllr Dipple, Kendall

**10.2 SDC Site Allocations Plan (SAP) consultation documents** –deadline September 2020 – Cllrs to look at the plan and discuss response at September full council meeting.

**10.3. Wellesbourne Airfield update from SDC** – SDC continue to review any breaches of the MOU and have sought dialogue with the

owners regarding these matters as well as an intention to commission its aviation consultants to reappraise the extent of compliance now that Covid restrictions are lifting. SDC remain in discussion with the aviation consultants on what is required in terms of aviation function in order to redevelop Wellesbourne Airfield to comply with planning policy which will inform discussions with the owners regarding a masterplan for Wellesbourne Airfield. It was noted that the Clerk would continue to seek regular updates from SDC.

**10.4. Date of next Planning meetings** – Committee A - 5<sup>th</sup> and 19<sup>th</sup> August 2020/Committee B – 12<sup>th</sup> and 26<sup>th</sup> August 2020  
It was noted that Cllr Prior had attending the planning meeting to represent WWPC on the Westfield Crescent application which was approved.

## 11. Finance Committee

11.1. Management Accounts (RFO) – Cllrs reviewed the report which was clear and precise.

11.2. Record of payments made under delegated power by the Clerk as per the attached list – The Chairman confirmed all payments had

been authorised by her having been sent a breakdown with the rationale and amounts prior to authorising the payment by the Clerk.

11.3. Record of staff salary payments made under delegated power by the Clerk as per the attached list - noted

11.4. Date of next meeting – to be announced

## 12. Highways, Environment & Emergency Committee

12.1. Chairman's update Cllr SJ – this was done under item 12.2

12.2. Report of response to actions from meeting of HEE Committee – Cllr Jackson invited discussion on each of the report items.

12.3. Lengthsman

12.3.1 Works completed by Lengthsman report – noted. The Clerk explained that the remaining funds were still from the WCC grant and did not include the budgeted amount for the Lengthsman.

12.4. Date of next meeting – 18<sup>th</sup> August 2020

## 13. Community Facilities Committee

13.1. Chairman's update Cllr AP – A number of jobs had not progressed due to the pandemic including the Village Hall car park and derelict

youth building and Dog Close. The Clerk had contacted the Council Solicitor to request he expedite this matter with Walton Estate Solicitor to enable works to commence as soon as possible.

13.2. Playground opening update – All Council playgrounds were now open with a one way system and instruction boards clearly

displayed at entrance/exit gates.

13.3. Ground works for Dog Close update - Tom Fox had quoted to carry out ground works but due to the pandemic lockdown the work

could not commence. A small additional charge for the grass seed may apply.

13.3.1

<b>Recommendation to agree the revised quote for works on Dog Close – Prop Cllr AP</b>	Withdrawn as quote unchanged
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13.4. Handyman

13.4.1 Works completed by Handyman report - noted

13.5. Christmas Lights meeting with Contractor, Cllr AP, Admin Asst and Clerk – The problems experienced last year were discussed and

the contractor confirmed they would have more staff for the switch on in November. Concern was raised about the electricity supply from the Hardware store, and it was agreed that safety checks would be carried out and alternative power supply methods considered. It was also noted that weights were required for the precinct trees to avoid them blowing over in the wind. A trial run of the switch on will be carried out one week and then on the day of switch on this year to ensure all displays are working correctly. A centre display was discussed for the precinct and the contractor was to put together some graphics of suitable displays.

13.6. WSCC update – An insurance claim had arisen from a minor incident involving the gate in the car park at the WSCC which falls under

the Council's insurance. Details had been sent to the insurance by the Clerk.

13.7. SDC consultation document on dog fouling – Cllrs agreed this was a good initiative which they wished to support.

Action: respond to consultation saying WWPC support the initiative	By: Clerk
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13.8. Cricket Pavilion development - correspondence Phil Rothwell/Simon Isted - Mr John Turner explained the proposed works for the

club and explained what precautions would be taken to minimise damage to the site.

Councillors considered the request for a container unit to store the plant machinery during the project and agreed this would be preferable for health and safety reasons and with the proposed precautions to prevent and minimise damage to the site. A request for tarmac hardstanding disabled parking was not approved.

Action: respond to Mr Isted approving the container with the conditions agreed	By: Clerk
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Cllr Votes: Cllr Prior-yes, Cllr Bolton-yes, Cllr Dipple-yes, Cllr Jackson-yes, Cllr Kendall-yes, Cllr Keogh-Bywater-yes, Cllr Mrs Paige-Stimson-yes, Cllr Mrs Patalong-yes

13.9. Date of next meeting – to be announced

## 14. Office & Staffing

14.1. Paper free meetings

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14.1.1. Discuss options for Councillors – it was agreed that Cllrs could ask to go paperless or remain with paper meeting paper for a trial

period until December. If this was successful, Cllrs would then opt for one method for the year unchanged unless extenuating circumstances arose and consideration of a shared inbox would be looked into for discussion in December during the review.

Action: Cllrs to respond to the Clerk by email on Friday 7 <sup>th</sup> Aug stating paper or electronic (any not responding would remain with paper)	By Cllrs
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## 15. Index of Shops & Amenities

15.1 Update – Cllr RB – the working group had met and worked through the list of advertisers. It was hoped there would be no deficit once all payments were received.

## 16. Meeting with the CO-OP (Cllr AP) – The Chairman had been asked to meet with the Area Community Liaison

**Officer for the Co-op. The Co-op would like to offer charities or organisations part of the car park area at the side of the store to have stalls for local crafts and produce such as the fish man's van selling from this area. The store was also looking into the possibility of selling locally grown/made produce. It was agreed that this could be an item in the W&W News.**

## 17. Wellesbourne & Walton News

Playgrounds Guidance – correct way to wear a face mask

Meeting with CO-OP WCC Covid report

## 18. Cllrs & Clerk exchange of information

**Cllr Keogh-Bywater** – none

**Cllr Bolton** – none

**Cllr Dipple** – noise coming from the rear of Walton Farm thought to be a hay drier was going on into the night disturbing neighbours.

**Cllr Patalong** – raised concern about the manner and speed of drivers on the approach to the traffic island at the entrance to the Grange estate and asked if it were possible to reduce the speed limit to 30ph.

**Cllr Anne Parry** said she had spoken to WCC Highways have carried out a survey, the findings were there was insufficient verge for signs to be safely installed and their professional opinion was that the problem was not structural but rather a driver behaviour issue which was a police matter. Response to the Council’s letters to the Chief Constable and Police and Crime Commissioner were awaited.

**Cllr Kendall** – said he had been approached by residents following the article on cannabis use in the W&W News raising concern about the number of nitrous oxide cannisters in the village. He urged Cllrs and residents who witness drug taking/ misuse to report it to the police.

**Cllr Jackson** – problems with some boy racers and some weekend bikers speeding through the parish continued. Operation Snap was still in force (Can be found on Google) which encourages photos of vehicle registrations behaving anti-socially to be reported directly.

**Cllr Paige-Stimson** – car meetings of 500 – 1000 people were now taking place in the Maybird Centre/Leisure Centre car parks in Stratford. SDC should be asked what they are doing to prevent this.

Finance Committee membership to be reviewed prior to the next round of grant applications.

Council owned buildings should be inspected annually, this remained outstanding due to Covid .

**Cllr Prior** – had attended a virtual meeting with other Parish Councils and agencies working to support community help groups. Wellesbourne & Walton Community Cares group intend to apply for charitable status and continue to support the vulnerable in the parish

**It was noted that due to personal reasons, Cllr Mrs Burnard had resigned from the Council.** Due to Covid there could be no election until 2021 but the Council must still advertise the vacancy. It was noted that even in an uncontested election the Cllr would not be able to take his/her position until April 2021 at the earliest. If no candidate is put forward the Council would be free to co-opt with immediate start for the co-optee.

**19. Dates of next meeting**

1 <sup>st</sup> September 2020	Full Council
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There being no further business to discuss, the meeting closed at 9.20pm

Chairman...Cllr Mrs Prior.....

Signed.....

Dated.....