

# WELLESBOURNE and WALTON PARISH COUNCIL

The minutes for the Meeting of the Council on Tuesday 4<sup>th</sup> February 2020 at 7.30 pm at the Methodist Hall  
Bridge Street Wellesbourne



Present: Chairman: Cllr Mrs Prior Councillors: Mrs Bolton, Mrs Burnard, Dipple, Harte, Kendall, Mrs Paige-Stimson  
Clerk: Mrs Scriven District Cllr: 1 Members of public: 8

1. **Welcome and announcements** – It was noted that Cllr Shepherd had resigned his position for personal reasons.
2. **Apologies for Absence** – Cllrs Cannon, Jackson & County Cllr Parry
3. **Declarations of Interest** - None
4. **Confirmation of the order of the agenda** - agreed
5. **Identification of any items that might be resolved for confidential session** – items 13.2 Dog Close as contractual matter,  
14.1 Social media policy as under review, 14.2 Website as contractual matter
6. **Confirmation of the minutes of the Council Meetings 7<sup>th</sup> January 2020** - agreed
7. **Matters arising** (not included in the agenda)
  - 7.1 Walton drains at the railway bridge – the road was now clear of water with the drains jetted out twice and the road cleared of mud. WCC were now undertaking surveys to determine the level of improvement works required at the location.
  - 7.2 Willow Drive drain - a job number had been raised by WCC for clearance

## 8. Open Session for members of the public to raise any matters of relevance to the Parish

Mr Hargis, Chapel Street, asked would the Council have a working party to discuss Dog Close, the Chmn confirmed this intention

Mrs Shepherd, Brookside Avenue asked if the disabled space outside Avon Studios could be re-marked as it was being misused.

Mrs Cook complained the agenda was not posted on the Council website and asked if the Council would be installing a skate ramp

Mr Davis, Oxford Way asked if the Council might benefit from Severn Trent's Community Fund for flooding and drainage.

## 9. District & County Council matters – Cllr Kendall/ Cllr Mrs Parry – report noted.

### 10. Planning

#### 10.1 Applications

1.

20/00099/FUL	Demolition of existing 2 metre high brick garden wall (marked A-B on Site Plan and replacement with a concrete post and feather-board fence 1 metre to the East (marked C-D-E on Site Plan), just short of ownership boundary/ rear of highway footpath forming part of Dovehouse Drive.		
At	1 Pembroke Gardens	For	Mr Endall
Planning officer	Sarah Chadwick	Date	6 February 2020

The Council object to the removal of the wall as it is of significant position at the start of a cul-de-sac mirroring the wall on the opposite side of the road providing a gated entrance effect. To replace this significant wall with fencing of any style would be out of character with the street scene and have a dramatic impact on the overall appearance of this part of the estate which follows a characteristic build pattern throughout.

2.

19/03572/FUL	Change of use of land and building from residential to mixed residential and dog grooming business.		
At	2 Croftland Avenue	For	Mr & Mrs Barr
Planning officer	Erin Weatherstone	Date	6 February 2020

No Objection

#### 10.2 Wellesbourne Airfield review by York Aviation – noted

The Clerk had contacted SDC officer Mr Perks who was meeting with the Minister of Transport to implore him stress the importance of a Commencement Order to bring the provisions of the Neighbourhood Planning Act 2017 Part 2 Chapter 1 into force to permit temporary possession powers which might assist SDC in the protection of Wellesbourne Mountford Airfield. It was noted that the CAA would be carrying out an inspection of the airfield in the near future.

Action: find out if airfield inspections are publicly available	By: Clerk
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10.3 Date of next Area Planning Meetings: 5/2/2020, 19/2/2020, 4/3/2020, 18/3/2020

#### 11. Finance Committee –

11.1 Responsible Finance Officer – update Clerk - a temporary RFO had been appointed for 3 months from agency, she was highly recommended by another Council with Parish Council and SAGE experience.

11.2

Approval of monthly accounts as per attached cheque list	Prop Cllr DK, 2 <sup>nd</sup> Cllr YPS carried
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11.3

Approval of staff salaries	Prop Cllr RB, 2 <sup>nd</sup> Cllr DK carried
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11.4

Recommendation to purchase copies of the NALC publication “The Good Councillor’s Guide to Finance and Transparency” for all members of the council and the office	Prop Cllr RB, 2 <sup>nd</sup> Cllr AP carried
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11.5 Date of next meeting 21<sup>st</sup> April 2020

#### 12. Highways, Environment and Emergency Committee – Cllr SJ

12.1 Chairman’s update - none

12.2 School Transport update – Cllr AP read a letter received from Mr Ian Budd, Assistant Director of Education Services and it was agreed to add this to the next HEE agenda for further discussion.

12.3 Response from WCC regarding footpath clearance – no update received

12.4 Dog fouling on Ettington Park and in the village update – The handyman continues to monitor the fouling in the area and

replace surveillance signs as required.

12.5

Recommendation to buy 5 signs to be used at the school in Mountford Close pending confirmation from the Clerk of the powers to purchase such items – Council had agreed to financially support this initiative and a request had been made to WCC Highways Dept for purchase of these items as PC’s have the power to contribute to Highways projects for road safety but not purchase directly.	Prop Cllr AP, 2 <sup>nd</sup> Cllr DK carried Response awaited from WCC
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12.6 Date of next meeting 11<sup>th</sup> February 2020

#### 13. Community Facilities Committee – Cllr AP

13.1 Chairman’s update – Tom Fox Landscapers were to look at the entrance into the Newbold Road land with a view to the hedge planting and gate widening in readiness for the proposed development of the site. Response was awaited from the architect about the planning application status.

13.2 Dog Close update – moved to confidential session

13.3 Village Hall update – the Council were delighted to announce the sub lease had been signed and Cllr Mrs Bolton was now a Trustee on behalf of the council.

13.4 Date of next meeting 25<sup>th</sup> February 2020

#### 14 Office & Staffing

14.1 Social Media policy discussion – moved to confidential session

14.2 Website – moved to confidential session

15. **Annual Parish Meeting update**– Councillors and volunteers would be posting out the APM booklets over the next few weeks to all households in the parish. Mrs Dane and Mrs Wilson-Gunn had generously offered to serve refreshments on the night

16. **Wellesbourne and Walton News** – Disabled parking and layby parking restrictions – Elections for two vacancies called and two candidates had come forward to stand for election.

#### 17. Cllr and Clerk Exchange of Information

Cllr Dipple raised his disappointment and concern about the additional hedge removal on Walton Lane for the new sewer works

Cllr Mrs Prior said she had been asked to do presentations at the Bowls Club and was pleased to see so many members including a young man who had joined the club at just 7 years old.

**18. Items/reports for the next meeting by 20<sup>th</sup> February 2020**

**Table of monthly meeting dates**

Full Council	3 <sup>rd</sup> March 2020
Highways/Environment/Emergency committee	11 <sup>th</sup> February 2020
Community Facilities committee	25 <sup>th</sup> February 2020
Finance	21 <sup>st</sup> April 2020

*Under section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 and Part 1 Schedule 12A of the said Act, that the public will be excluded*

**CONFIDENTIAL:**

13.2 Dog Close - Councillors discussed the quote prepared by Tom Fox landscapers for the restoration works required for the Dog

Close land and agreed a recommendation to go to the next meeting of full Council

Recommendation to accept the financial offers from Wildgoose and Walton Estate on condition the funds be paid in advance of the works and remaining £400 to be paid from the Unilateral Agreement money Action: add recommendation to next available meeting of council.	Prop Cllr AP, 2 <sup>nd</sup> Cllr DK, carried By: Clerk
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14.1 Social media policy

Consideration was given to the amalgamation of the Parish and District Council's social media policies and the amended version was to be brought back to Council for adoption in March.

Action: Add adoption of Social Media Policy to March full Council meeting agenda	By: Office
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14.2 Website

Councillors agreed the Council website required a redesign and agreed the work should not be voluntary.

Recommendation to spend up to the budgeted amount on website design and maintenance services. Action: add recommendation to next available meeting of council.	Prop Cllr AP, 2 <sup>nd</sup> Cllr AB carried By: Office
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There being no further business to discuss the meeting closed at 9.35pm

Chairman...Cllr Mrs Prior.....

Signed.....

Date.....