



WELLESBOURNE and WALTON PARISH COUNCIL

*The minutes for the Meeting of the Council on Tuesday 5th November 2019 at 7.30 pm at the Methodist Hall
Bridge Street Wellesbourne*

Present: Chairman: Cllr Mrs Prior Councillors: Mrs Bolton, Mrs Burnard, Cannon, Harte, Jackson, Kendall, Mrs
Paige-Stimson, Shepherd Clerk: Mrs Scriven County/District Councillors: 2 Members of
public: 8

1. Welcome and announcements

2. **Apologies for Absence** – Cllrs Dipple, Mann

3. Declarations of Interest

Cllr Mrs Prior declared a non pecuniary interest in matters pertaining to WSCC as a Trustee and a pecuniary interest in the

Chairman's Allowance as the recipient

Cllr Kendall declared a non pecuniary interest in matters pertaining to WSCC as a Trustee and item 10, 1 & 2 planning as the

applicant was known to him

Cllr Jackson declared a non pecuniary interest in matters pertaining to WSCC as a Trustee

Cllr Mrs Bolton declared a non pecuniary interest in matters pertaining to the Village Hall as the Parish Council representative

4. **Confirmation of the order of the agenda** – add Community Events Loan Fund to follow item 11.8 - agreed

5. **Identification of any items that might be resolved for confidential session** – Item 13.3 as a legal matter - agreed

6. **Confirmation of the minutes of the Council Meeting 1st October** – Item 9 change to read “Planning enforcement had confirmed the planning permission for Willett House including the demolition works that was yet to be approved, was approved in late September”, item 13.2 Newbold Road – add “to provide more parking spaces” – agreed with amendments

7. Matters arising (not included in the agenda)

Bus stop on Kinton Road – the post had been straightened but there was still no bus stop sign

Action: Notify Stagecoach that the sign is still outstanding	By: Office
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Parish Council website – review of the site outstanding

Action: Contact the Admin Assistant to discuss the website and arrange a meeting with webmaster	By: Cllr YP-S
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Waste survey consultation – The Council felt the survey was heavily weighted with three inappropriately worded questions and no opportunity for comment or suggestions.

Action: Write to the Head of SDC Environmental Team outlining the above comments by the Council.	By: Office
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8. Open Session for members of the public to raise any matters of relevance to the Parish

Mrs Dane, Newbold Road, asked if the developers for Willett House site could be reminded to clean the roads which were

covered in mud from the lorries leaving the site daily.

Mr Rose, Grange Gardens, gave information about the flu vaccination programme, noting a nasal spray vaccine was now available

for children from the age of two years old.

Mr Hargis, Chapel Street, asked how the new recycling plans of SDC would impact Ettington Road recycling facility.

Miss McDonough, Mountford Close, raised concern about the chaos caused by builder vehicles during the school run.

Mr Davies, Oxford Way, suggested that for a suitable subject for the Annual Parish Meeting would be the airfield and invitations

to be sent to SDC, the airfield owners and the business owners in order that a balanced view be given for residents who did not

understand the full implications of what had happened.

9. District & County Council matters – Cllr Kendall/ Cllr Mrs Parry

Cllr Parry said SDC recycling contract had come to an end and new contract costs were much higher. As a result of this SDC had

looked into joining a conglomerate with its own recycling plant which would enable SDC to provide dry waste recycling at a more

reasonable cost although it was noted that the contract cost would be higher than previously paid.

SDC legal team were investigating any possible breaches in the MoU (Memorandum of Understanding) and had employed the

services of an aviation expert to visit the airfield businesses and were awaiting their report. Cllrs raised their concern about

possible proposals to shorten one runway and close another which would have a detrimental impact on flying function of the airfield.

10. Planning

10.1 Decisions

1. Refusal

19/01719/FUL	Erection of two bedroomed bungalow, access and parking		
At	88 Mountford Close, Wellesbourne	For	Mr J Kendrick

Noted

2 Permission with conditions

19/01682/FUL	Extension and conversion of existing garage to create two bed holiday let		
At	The Elms, Loxley Road, Wellesbourne	For	Mr & Mrs Bird

Noted

10.2 Applications

1.

19/02932/TREE	T14 - conifer x2 - Crown lift (a) by 4-5 metres (b) Crown reduce by 2-3 metres and crown lift by 2 metres		
At	30 Church Walk	For	Mrs Susan Harland
Planning officer	Assistant Planner	Date	7 November 2019

No objection

2.

19/02788/TREE	T1 - sycamore - Reduce crown by 2-3 metres, T2 - yew x2 - Prune northern crown back by 1-2 metres. Lift northern crown by 1-1.5 metres, T3 - elder - Reduce crown by 1.5 metres, T4,T5,T7,T8,T9,T10,T11 - ash - Lift crowns by 4 metres, T6 - sycamore - Reduce crown by 1.5-2 metres. Lift crown by 1.5-2 metres, T22 - mixed hedge - Reduce by 0.5 metres		
At	Meadow Cottage, 36 Church Walk	For	Mrs Susan Harland
Planning officer	Assistant Planner	Date	7 November 2019

No objection

3.

19/02797/FUL	Erection of a tennis court and subsequent change of use of land from paddock to domestic garden		
At	Fammington Court, Loxley Lane	For	Mrs J Daniells
Planning officer	Louise Casey	Date	7 November 2019

No objection

4.

19/02858/COUQ	Change of use of agricultural building to residential dwelling		
At	Walton Wood Farm, Walton	For	Executor Of The Late Christopher Murphy
Planning officer	Paul Thompson	Date	14 November 2019

No objection

5

19/02898/VARY	Variation of Condition No.4 of Planning Permission 19/00603/FUL dated 01/05/2019, to extend the opening hours to 07:30 to 23:00 inside the café/shop and also an extension of hours for all the external areas from 07:30 to 22:00 hours, every day. Original description of development: Change of use of the ground floor of the property from retail use (class A1) to a mixed use as retail and cafe (classes A1 and A3), along with the construction of a single storey rear extension, a garden room and a covered cycle and buggy store.		
At	2 Newbold Road	For	Ms Helen Pires Hi6 Enterprises Ltd
Planning officer	Joe Brooke	Date	18 November 2019

No objection

10.3 Definition of planning term approvals – Cllr DK had raised the query with the planning team and awaited a response

10.4 Planning Committee B meeting feedback – Cllr AP said that the Neighbourhood Plan does not prevent developers from squashing more properties into a development site when pushing plots closer to leave space for further building to enable them to comply with their percentage of affordable homes. Parish Councils need to review Reserved Matters closely with original planning applications and ensure prevention of this practice is covered in their Neighbourhood Plan.

Action: Contact WALC to request they share this information with other Parish Councils	By: Cllr AP
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10.5 Airfield Correspondence – WWPC and SDC response – Cllrs noted the response from SDC to the concerns raised by WWPC to the Airfield degradation permitted by the MoU (Memorandum of Understanding) contract entered into by SDC and the Airfield owners. It was noted that no planning application had come forward for future proposed development of the site.

10.6 Feedback from the Questions to the Leader meeting at SDC – Cllr AP had attended the meeting on behalf of the Council raising concerns about the MoU and degradation of the airfield by potential shortening of one runway, closure of another and the possible plans for residential development on part of the site. The Leader said that the MoU would enable SDC to secure the flying function of the airfield whilst the owner considered possible development of the site and plans would come forward as part of this process.

10.7 Feedback from the Aviators public meeting – The meeting had been attended by over 200 concerned residents and aviators. The meeting was dominated by the Deputy Leader of the Council who gave politically correct responses with no real feedback on discussion. There was strong feeling in the room from the aviators, some from the existing businesses on the site, others independent aviators but all giving well-reasoned argument about their concerns for the loss of the valuable amenity.

10.8 Date of next Area Planning Meetings: 13/11/2019, 27/11/2019

11. Finance Committee – Cllr AS

11.1 Responsible Finance Officer – Resignation and advertising arrangements for replacement – The vacancy had been advertised and some responses had been received.

11.2 Chairman’s report – 13 grants for 2020 had been received, with 4 new organisations applying.

11.3 The committee had carried out a comprehensive review of the updated Financial Regulations.

Recommendation to approve the updated Financial Regulations Action: Updated version without tracking to be sent to the Clerk	Prop Cllr AS, 2 nd AB carried By: Cllr AS
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11.4 WSCC insurance update – Cllr AP said a quote had been requested from the WSCC insurers which would be given to the Clerk to carry out a price comparison against the Council insurance with any additions or errors in the policies highlighted.

Cllr Mrs Prior left the meeting

11.5

Approval of monthly accounts as per attached cheque list	Prop Cllr AS, 2 nd Cllr SJ carried
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Cllr Mrs Prior returned to the meeting

11.6

Approval of staff salaries	Prop Cllr DK, Cllr AS carried
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It was noted that due to public pressure Barclays Bank had not withdrawn the paying in facility at the village Post Office.

11.7 Monthly management accounts - noted

11.8 Community Loans Fund - The Parish Council considered setting up of a Community Loan Fund to cover the set up cost of

community events to be repaid from the proceeds within a specified period subject to confirmation from WALC/NALC that PC’s

have the powers to set up such funds.

Recommendation to set aside £1000 for the Council budget pending confirmation from WALC/NALC of PC’s powers to set up such funds	Prop Cllr AS, 2 nd Cllr OC carried By: Clerk
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11.9 Date of next meeting 12th November 2019

12. Highways, Environment and Emergency Committee – Cllr SJ

12.1 Chairman’s update – Cllr SJ said the HEE committee would be looking at the 20’s Plenty Campaign and agreed that Ettington Park and The Grange would be suitable for such speed restriction and he would bring the details of the scheme to the committee for consideration at a future meeting. It was noted that the non-enforceable one way sign at the school on Mountford Close would benefit from being larger and the wording “all traffic”. The Emergency Plan abridged version would be discussed as an agenda item at the next meeting. It was noted that WCC did not intend further budget for the Lengthsman scheme but all members had expressed an interest in budgeting via the precept to continue the scheme and WCC were in agreement to this if the WWPC Clerk continued to administrate the scheme on behalf of the members to which she had agreed. Some concern had been raised by Cllr RB that the agreement for footpath clearance had been revoked by WCC other than for emergency clearances; the Clerk had asked WCC for a definitive response to this matter.

12.2 School Transport correspondence – Cllr AP said the response from the officer regarding the concerns raised about school transport costs for 6th form students who had to stay in education by law until the age of 18 was inappropriate, blunt and did not address the concerns raised. Cllrs agreed that a formal complaint should be raised about the response to Head of the Council.

Action: Write complaint in respect of the content and inappropriate tone of the response	By: Cllr AP
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12.3 Date of next meeting 10th December 2019

13. Community Facilities Committee – Cllr AP

13.1 Chairman’s update – meeting set up with modular building company to give a quote for a replacement building on the site of the old youth hut.

13.2 Newbold Road planning application update – The car park planning application had been submitted to SDC

13.3 Village Hall update – moved to confidential

13.4 Dog Close update – Cllr AP was corresponding on behalf of the Council with Walton Estate on how to progress to a

position where the land would be restored and the lease could be signed

13.5 Correspondence from WSA – A letter from the resigning Chairman of WSA Mr Podbury had been received requesting the

Council to consider a quote for extending the fences by WSCC to prevent cricket balls entering the MUGA – this was deferred to

the Community Facilities meeting agenda.

13.6

Recommendation to approve the spending on hedging and tree maintenance work by Thomas Fox Landscaping and Maintenance Action: Notify Council grounds maintenance contractor of contract approval	Prop Cllr AP, 2 nd Cllr DK carried By: Office
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13.7 Date of next meeting – 19th November 2019

14. Contracts

14.1 Responses from preferred contractors update – Both contractors had accepted. Grounds maintenance and bus shelter

cleaning would be undertaken by Tom Fox Landscapers and litterpicking would be undertaken by AMW.

14.2 Responses to Lengthsman & Handyman contracts update Clerk – Several responses had been received and interviews

would commence next week.

15. Office & Staffing

15.1 Staff liaison meeting 30th October update – the meeting was postponed due to staff leave and RFO resignation.

16. Index of Shops and Amenities – Cllr RB

16.1 Three quotes were received and considered by the Index working party, with printing costs at £3000

Recommendation to accept the quote from the preferred printers	Prop Cllr RB, 2 nd Cllr AB carried
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16.2

Recommendation to agree that costs for Index advertisers remains the same as last year	Prop Cllr RB, 2 nd Cllr AB carried
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17. **Speakers for the Annual Parish Meeting** – suggestion – Speed Aware Team. Previous successful grant applicants to provide displays at the meeting.

18. Wellesbourne and Walton News - Cllr AP

18.1 Proposed contents: Chairman’s report

Airfield Christmas light switch on & street fayre

Reminder of dog byelaws at Mountford playing field Volunteers to deliver Annual Report

19. Cllr and Clerk Exchange of Information

Cllr AP reminded everyone that the Christmas light switch on would be at 6.30pm on 30th November with the street fayre stalls

opening at 5.00pm and said the WSCC was still looking for a replacement Trustee.

Cllr Kendall reminded everyone the Remembrance Service was starting at 9.45am.

Cllr Parry gave apologies for non attendance at the Wellesbourne service as she would be attending at Moreton Morrell.

20. Items/reports for the next meeting by 21st November 2019

Table of monthly meeting dates

Full Council	3 rd December 2019
Highways/Environment/Emergency committee	10 th December 2019

Community Facilities committee	19 th November 2019
Finance	12 th November 2019

Under section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 and Part 1 Schedule 12A of the said Act, that the public will be excluded

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13.3 Village Hall Management Committee correspondence

Cllrs considered the response from VHMC and agreed to them deferring signing of the lease whilst an application was prepared by the Committee to seek charitable status providing evidence was presented to the Council that the application to the Charity Commission had been submitted by 12th December 2019 and to signing the lease no later than 28th February.

Action: Explain that the 5 yearly electricity safety certificate would have to be produced annually as evidence it was still held rather than an annual certificate having to be purchased.	BY: Office
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There being no further business to discuss the meeting closed at 9.40pm

Chairman..Cllr Mrs Prior.....

Signed.....

Date.....