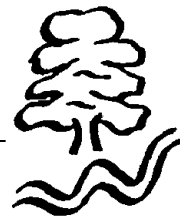


# WELLESBOURNE and WALTON PARISH COUNCIL

Minutes of the Meeting of the Council on Tuesday 3<sup>rd</sup> December 2019 at 7.30 pm at the Methodist Hall in Bridge Street Wellesbourne



Present: Chairman: Cllr Mrs Prior, Cllrs Mrs Bolton, Mrs Burnard, Dipple, Harte, Kendall, Mrs Paige-Stimson, Shepherd Acting Clerk: Mrs Skinner Members of the public: 5

## 1. Welcome and announcements

## 2. Apologies for Absence: Cllrs Cannon, Jackson, Mann

## 3. Declarations of Interest

Cllr Mrs Prior declared a non pecuniary interest in matters pertaining to WSCC as a Trustee

Cllr Kendall declared a non pecuniary interest in matters pertaining to WSCC as a Trustee

Cllr Mrs Bolton declared a non pecuniary interest in matters pertaining to the Village Hall as the Parish Council representative

Cllr Shepherd declared a non-pecuniary interest in matters pertaining to item 13.2 as a member of the school's admissions appeals panel

## 4. Confirmation of the order of the agenda

Item 11.3 should read Prop Cllr AS not Prop Cllr AP / Clerk

Items 10.3 and 10.4 should be renumbered as 10.2 and 10.3

Add letter to Walton Estate regarding Youth Bus as Item 14.2, item 14.2 becomes item 14.3

Add choice of street names as item 13.6, item 13.6 becomes item 13.7

## 5. Identification of any items that might be resolved for confidential session - none

## 6. Confirmation of the minutes

**Council Meeting 22<sup>nd</sup> October** - Add Cllr Harte to attendee list – agreed with amendments

**5<sup>th</sup> November** – Add Cllr Kendall to attendee list – agreed with amendments

**19<sup>th</sup> November 2019** – Add apologies received from Cllr Kendall, item 9 change to read “Cllr AS asked whether the report on the emergency preparation would be on the agenda for December” – agreed with amendments

## 7. Matters arising (not included in the agenda)

7.1 Kineton Road bus stop - email has been sent requesting sign/bus number to be attached on top of post as soon as possible

7.2 Parish Council website – meeting yet to be convened

7.3 Willett House development site – problems with mud and brick debris on the road have been reported to SDC Planning Enforcement – road is now being cleaned regularly by road sweeper

7.4 Impact of new recycling plans on the Ettington Road recycling centre – no response to email yet but plans for new centre in Coventry are still several years away

7.5 Christmas lights are now all on following conversations with contractor, broken cables have been repaired

## 8. Open Session for members of the public to raise any matters of relevance to the Parish

Mrs Dane, Newbold Road, stated that recent heavy rain had brought flooding very close to houses in Newbold Road and that the field had been under water for a week. The ditch does not go all the way to the brook, so the ditch backs up

Action: Write to WCC to enquire why ditch doesn't go all the way to the brook	Clerk cc. Cllr Parry
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## 9. District & County Council matters

Cllr Kendall reported that new homes bonus money is to be subsumed into whole council budget. It was felt that areas taking on new homes should specifically benefit from this money.

Action: Submit written question to Full Council by Monday 9 <sup>th</sup> December	Cllr AP
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Cllrs Kendall, Mrs Parry and Mrs Prior attended a meeting at Hastings House

Cllr Mrs Parry's report was noted

## 10. Planning

### 10.1 Applications

1.

19/03147/ COUC	Change of use from Shop (Class A1) to café (Class A3)		
At	5 Kineton Road	For	Mr Deniz Kecec

Planning officer	Erin Weatherstone	Date	11 <sup>th</sup> December 2019
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No objection  
2.

19/03171/ TREE	Proposed: -T1: Sweet Chestnut: Fell -T2: Yew: Fell -T3: Cypress: Fell -T4: Cypress: Fell -T5: Yew: Crown lift to approx. 3metres -T6: Holly: Reduce by approx. 2metres -T7: Yew: Reduce by approx. 5metres -T8: Poplar: Fell -T9: Cypress: Fell -T10: Lime: Reduce by approx. 10metres -T11: Holly: Fell -T12: Yew: Fell -T13: Eucalyptus: Fell -T14: Holly: Fell -T15: Elderberry: Fell -T16: Pear: Fell -T17: Conifer: Fell -T18: Rhododendron: Fell -T19: Holly: Fell -T20: Prunus: Fell -T21: Yew: Fell -T22: Prunus: Fell -T23: Prunus: Fell -T24: Conifer: Fell -T25: Pine: Fell -T26: Acer: Fell -T27: Acer x2: Fell -T28: Yew: Fell -T29: Yew: Fell -T30: Yew: Fell -T31: Laburnum and Prunus: Fell -T32: Apple: Fell -T33: Cherry: Fell -T34: Yew: Fell -T35: Conifer: Fell -T36: Elm x2: Fell -T37: Elm: Fell -T38: Robinia: Fell -T39: Poplar: Fell -T40: Elm: Fell		
At	Wellesbourne Hall, Stratford Road	For	Mr H Dhinsay
Planning officer	Assistant Planner	Date	5 <sup>th</sup> December

Strongly objected as it would seriously affect the setting of a listed building and the street scene

10.3 Definition of planning term approvals – Cllr DK would forward the long list to the office

10.4 Date of next Area Planning Meetings: 11/12/2019, 18/12/2019, 8/1/2020

#### 11. Finance Committee – Cllr AS

11.1 Responsible Finance Officer – didn't appoint new RFO but still two candidates to see. To re-advertise in January if successful appointment not made.

11.2 Chairman's report – noted

Advice was received from NALC regarding loans. Decision made that course of action should be to make grants rather than loans.

11.3

Recommendation to invoice Wellesbourne Sports and Community Centre in respect of the insurance for the buildings in accordance with the terms of the lease granted to the charity for £2520.28	Prop Cllr AS, 2 <sup>nd</sup> Cllr RB, Abstentions Cllrs AP, DK, Carried By: Clerk
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11.4

Approval of monthly accounts as per attached cheque list	Prop Cllr DK, 2 <sup>nd</sup> Cllr AS, carried
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11.5

Approval of staff salaries	Prop Cllr DK, 2 <sup>nd</sup> Cllr AS, carried
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11.6 Monthly management accounts

Any questions to be directed to Cllr AS in absence of RFO

Action: Letter of thanks to be sent to departing RFO	By: Clerk
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11.7 Date of next meeting 17<sup>th</sup> December 2019

#### 12. Draft Development Plan Discussion document

12.1 Draft Development Plan

Amendments to be made to page 5. To be further discussed at finance meeting, decisions then to be made on priorities for the Development Plan.

#### 13. Highways, Environment and Emergency Committee – Cllr SJ

13.1 Chairman's update – no update

13.2 School Transport correspondence - response to Chairman was unsatisfactory

Write to WCC again to ask for <ul style="list-style-type: none"> <li>• clarity of information so parents can make an informed choice</li> <li>• whole of Wellesbourne to be in Kineton catchment</li> <li>• equitable charging for transport for all in post 16 education</li> <li>• acknowledge that not all parents have access to the internet</li> </ul>	By: Cllr AP
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13.3 Response from WCC regarding footpath clearance – still awaiting decision to be finalised at WCC

13.4 Speed Aware Campaign – 12 volunteers came forward but Police have no trainers available

Write to Police and Crime Commissioner, who suggested the scheme initially, to register dissatisfaction with the situation	By: Clerk
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13.5 Dog fouling on Ettington Park and in the village – handyman has placed temporary signs provided by SDC and is spraying fouling sites neon yellow at Ettington Park

Approach Persimmon to implement bye law at Ettington Park	By: Clerk
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If regularly offending dog owner can be identified letter to be sent	By: Clerk
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13.5.1 Recommendation to approach Persimmon requesting “No dogs allowed and dogs on leads in public open spaces” signs be installed on Ettington Park

13.6 Street names – two required for Willett House development. SDC agreed Willett Gardens can be kept. St Luke (patron saint of doctors) chosen as second name.

Put choice of themed names on next HEE agenda	By: Clerk
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13.7 Handyman/Lengthsman – Mr James Wilson had been appointed to both roles.

13.8 Date of next meeting 10<sup>th</sup> December 2019

#### 14. Community Facilities Committee – Cllr AP

14.1 Chairman’s report – noted

Quote for work at Dog Close had been received and will be sent on to Wildgoose

Village Hall had held an extra-ordinary meeting to approve a constitution which will be sent to The Charity Commission

14.2 Letter had been sent to Walton Estate requesting the parking of Youth bus on Village Hall car park

14.3 Date of next meeting – 21<sup>st</sup> January 2020

#### 15. Contracts

15.1 Appointment of Lengthsman & Handyman contracts update – new person appointed, taken on both roles. Handyman tasks had been started but awaiting training before commencement of Lengthsman tasks.

#### 16. Office & Staffing – Cllr RB

16.1 Review of need for Office & Staffing Committee – six months more using current system, to be reviewed at annual meeting in May

16.2 Staff liaison meetings 30<sup>th</sup> October update – variety of points discussed. Staff leave report noted.

#### 17. Index of Shops and Amenities – Cllr RB

17.1 Chairman’s update – work had started on gathering information for next edition

#### 18. Annual Parish Meeting – Cllr AP

Deadline 16<sup>th</sup> December for reports and photos to be submitted to office

#### 19. Wellesbourne and Walton News - Cllr AP

19.1 Proposed contents: Chairman’s report

Christmas light switch on & street fayre

Reminder of dog byelaws at Mountford playing field

Volunteers to deliver Annual Report

#### 20. Cllr and Clerk Exchange of Information

Cllr TD reported flooding at Walton Hall and under bridge partly due to blocked drains

Write to WCC to request drains to be cleared and regularly maintained	By: Clerk
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Cllr YP-S enquired whether review of Social Media policy would be taken to align more with SDC policy. Cllr RB will be reviewing the policy in January and requested any views from Cllrs to be added in to it.

#### 21. Items/reports for the next meeting by 17<sup>th</sup> December 2019

#### Table of monthly meeting dates

Full Council	7 <sup>th</sup> January 2020
Highways/Environment/Emergency committee	10 <sup>th</sup> December 2019
Community Facilities committee	21 <sup>st</sup> January 2020
Finance	17 <sup>th</sup> December 2019

There being no further business to discuss the meeting closed at 9.33pm

Chairman..Cllr Mrs Prior.....

Signed.....

Date.....

## WELLESBOURNE and WALTON PARISH COUNCIL

*Minutes of an Extra-ordinary meeting of the Council on Tuesday 10<sup>th</sup> December 2019 at 7.15pm at the Parish Council Office at 2 School Road, Wellesbourne*



Present: Chairman Cllr Mrs Prior, Cllrs Mrs Bolton, Cannon, Harte, Jackson  
Members of Public: 3 Acting Clerk: Mrs Skinner

### 1. Welcome

### 2. Apologies for Absence Cllrs Mrs Burnard, Dipple, Kendall, Mann, Shepherd

### 3. Confirmation of the order of the Agenda - agreed

### 4. Identification of any items that might be resolved for confidential session - none

### 5. Declarations of Interest - none

### 6. Open Session for members of the public to raise any matters of relevance to the Parish

Mr Shepherd, Brookside Avenue, informed the meeting that he had contacted all parish councillors and Cllr Parry regarding the proposed kebab restaurant in Kineton Road which he felt would have disastrous results for the flats above. He asked why parish councillors hadn't replied and stated that Cllr Parry said she would object to the application.

Mrs Cook, Church Street, raised concerns that neighbours had not been notified about the application for the change of use from shop to café in Kineton Road and asked whether this is common practice. She also asked whether the parish council had placed any conditions on their response to the application.

Ms McDonagh, Mountford Close, asked if there was anything included in the application regarding disposal of food waste and venting from the premises.

### 7. Urgent Planning

#### 7.1 Applications

1.

19/02408/LBC	Remove existing garage, carport and parking area and replace with timber 4 car garage and block paved parking area		
At	73 Kineton Road	For	Mrs Helen Allman
Planning officer		Date	16 <sup>th</sup> December 2019

Cllrs reiterated their previous objection:

Object on the grounds it would be overdevelopment of the site as a 4 vehicle garage would overwhelm a small 2 bedroomed semi-detached house, loss of amenity space to the property and the garage would be right up to the boundary and right on a junction.

2.

Application 19/03044/FUL Amendment to the application for 10 Kineton Road for information only.

### 8. Cllr and Clerk exchange of information

Cllr AP asked for volunteers to assist with securing the Christmas decoration trees in The Precinct as they are blowing over.

**9. Date of next meeting – 7<sup>th</sup> January 2020**

There being no further business to discuss the meeting closed at 7.26pm

Chairman..Cllr Mrs Prior.....

Signed.....

Date.....