

WELLESBOURNE & WALTON PARISH COUNCIL

Minutes for a virtual Extra Ordinary meeting of the Council on Tuesday 19th May 2020 at 7.00pm via ZOOM online meeting facility

Present: Chairman: Cllr Mrs Prior

Councillors: Mrs Bolton, Mrs Burnard, Cannon, Dipple, Harte, Jackson, Keogh-Bywater, Kendall, Mrs Paige-Stimson.

Clerk: Mrs Scriven County/District Cllrs: 2 Members of public: 0

1. Welcome
2. Confirmation of the order of the agenda – add matters arising at No 9 and renumber remaining agenda - agreed
3. Procedure for virtual meetings – Cllrs considered the document and agreed it was best practice.
- 4.

Recommendation to adopted the procedure for virtual meetings	Prop Cllr Prior, 2 nd Cllr AB carried
Cllrs votes: RB – Yes, AB-Yes, OC-Yes, TD-Yes, JH-Yes, SJ-Yes, MKB-Yes, DK-Yes, YPS-Yes, AP-Yes.	

5. Apologies for Absence – Cllr Patalong
6. Identification of any items that might be resolved for confidential session - none
7. Declarations of interest
 - Cllr RB declared a non pecuniary interest in matters pertaining to the Village Hall as the Council representative for the Hall
 - Cllr AP declared a non pecuniary interest in matters pertaining to the WSCC in item 13 Grants
 - Cllr DK declared a non pecuniary interest in matters pertaining to the WSCC in item 13 Grants
 - Cllr SJ declared a non pecuniary interest in matters pertaining to the WSCC in item 13 Grants
 - Cllr YPS declared a non pecuniary interest in matters pertaining to the Scouts in item 13 Grants
 - Cllr AB declared a non pecuniary interest in matters pertaining to Scouts & Guides in item 13 Grants

8. Confirmation of the minutes of the Council & its Committees

Minutes	Amendments	Proposer	Seconder	Cllr Votes
21 st January 2020	None	Cllr YPS	Cllr RB	RB-Yes, DK-Yes, JH-Yes, YPS-Yes, AP-Yes No vote as not at the meeting: SJ, AB
4 th February 2020	None	Cllr AB	Cllr TD	RB-Yes, Dk-yes, JH-yes, YPS-Yes, AP-Yes, TD-Yes, AB-Yes No vote as not at the meeting: SJ, OC
11 th February 2020	None	Cllr AB	Cllr SJ	AB-Yes, SJ-Yes, RB-Yes, Dk-Yes, YPS-Yes, AP-Yes, No vote as not at the meeting: JH, TD, MKB, OC
3 rd March 2020	None	Cllr AB	Cllr OC	AB-Yes, OC-Yes, RB-abstained (left part way through the meeting) YPS-Yes, SJ-Yes, TD-Yes No vote as not at the meeting: DK
Committee minutes				
11 th February 2020 – HEE	Cllr RB-correct procedure if a Cllrs name appears on a report and changes had been made the Cllrs name should not still be attributed to that report	Cllr YPS	Cllr RB	RB-Yes, YPS-Yes, SJ-Yes, AP-Yes (committee members only)

25th February 2020 – Community Facilities	Amend numbering and first paragraph amend to Mrs McKenzie said the Bowls Club had not agreed the fence should remain	Cllr RB	Cllr SJ	RB-Yes, SJ-Yes, AB-Yes, TD-Yes, JH-Yes, AP-Yes, DK-Yes, YPS-Yes (committee members only)
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9. Matters arising from the minutes

Mr Des Thomas had been appointed as RFO to the Council

Money had been set aside by the RFO as accruals for Community Facilities to complete the works outstanding but agreed by the Committee at year end.

Planning application for Newbold Road – The Architect had been in touch with WCC Highways Dept regarding pre-planning discussion regarding the access and egress from the field but as WCC were to charge £1500 for the discussion the Architect has taken on this work directly as he felt it was not value for money. The entrance has been cut back and prepared and an Ecological Consultant had been sourced.

The lease for Dog Close would be produced once the PC instructed the works on the land restoration which would commence when funding from Walton Estate and Wildgoose had cleared the PC bank account.

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10. Open session for members of the public to raise any matters of relevance to the Parish – no members of public attended.

11.

Recommendation to agree the quote for works on the play area for £975.72 (£813.10 + vat)	Prop Cllr AP, 2 nd Cllr AB - carried
Cllrs votes: RB – Yes, AB-Yes, OC-Yes, TD-Yes, JH-Yes, SJ-Yes, MKB-Yes, DK-Yes, YPS-Yes, AP-Yes.	

12.

Recommendation to agree the quote for ground works by Bowls Club for £633.05 (£527.54 + vat)	Prop Cllr AP, 2 nd Cllr AB - carried
Cllrs votes: RB – Yes, AB-Yes, OC-Yes, TD-Yes, JH-Yes, SJ-Yes, MKB-Yes, DK-Yes, YPS-Yes, AP-Yes.	

13. Finance

13.13.1. Payments made on behalf of the Parish Council (for information only) – noted

13.13.2. Precept – Cllrs noted the precept had been accepted and the first half payment had been received.

13.13.3. Year End – the Clerk confirmed the Governance statement was almost complete, the RFO was finalising the accounts and on

29th May the internal auditor was to hold a virtual meeting with the RFO to complete the audit. It was noted that despite an extension to the timescales for submission the Clerk would bring the WWPC Year End to Council as soon as it was completed and then submitted to the External Auditor.

14. Parish Council Grant payments (2020) – A record of grant recipients was provided to Cllrs and it was acknowledged that due to the pandemic, recipients would be paid by BACS where possible.

15. Correspondence on Covid – 19 funding – update on assistance funding – Stratford District Council – Cllr Prior

Cllrs raised concern about the lack of clarity as to why SDC were keeping all funding received and asked where there figures were being documented to justify this action.

Cllr Parry said SDC had been the fourth worst hit District Council in the country with an 8.5million pound loss. SDC were suffering a 40% loss of revenue due to the lockdown, and losses were coming from tourism, business rates, car parking, planning applications, licencing and leisure centres which all generated funding for the Council. As a result of these losses and the additional burden of setting up support services during the pandemic the Council were in crisis and an emergency meeting was to be held at the end of May to discuss the essential services and to review where cuts could be made to non essential services. The recovery period for local businesses was anticipated at 18 months to 2 years with the impact on the Council being over a 5 year plan period. Cllr Parry said Parish Councils would be asked to look at their reserves during this time rather than anticipating any funding from SDC.

Cllrs asked for a copy of the breakdown of the actual figures once they were published. Cllrs asked if any monies available would be shared proportionately across the Parish Councils without reserves in the district but at this time this information had not been discussed.

Cllr Parry said WCC were in a very different position to SDC with funding as they had received £24,000,000.00 pounds against £43,500 .00 followed by £1,200,000 given to SDC. The main reason for this was that WCC had responsibility for health, education and social care.

16. District/County Cllr reports – Cllr Kendall/Cllr Parry – noted

Cllr Parry said she received a daily update giving details of the number of all deaths and showing how Covid-19 fits into those figures and agreed to send this to the Clerk for forwarding to the Cllrs.

An article on Wellesbourne Scrubbers from Sharon Underhill with photographs had been received had been received and it was noted the group were doing an excellent job getting scrubs to Warwick Hospital.

Planning appeal for 9 Kineton Road had been approved.

She had been contacted by two residents of Brookside Avenue whose gardens backed on the river as there were fallen trees across the river which it was felt could exacerbate flooding in the area. The Clerk confirmed that she had reported this matter on several occasions to the Environment Agency who had been out to site visit and confirmed there was no required action at this time.

17. Urgent Planning

1.

20/00656/ADV	Site entrance sign on raised legs (Retrospective)		
At	Lowes Lane Business Park, Lowes Lane Wellesbourne	For	DBUK Design Ltd c/o Ehb Reeves
Planning Officer	Victoria Kempton	Date	3 June 2020

The Council objected on the grounds the sign was not suitable for the location, imposed on a neighbouring property as it sat proud above the wall it was against. The Council suggest that the sign would be more suitable inside the complex and below the wall line to avoid impact on neighbouring properties or the original sign be lowered and replaced with something more suited to the location.

Prop JH, 2 nd AB carried	Cllr votes: JH-Yes, AB-Yes, AP-Yes, YPS-Yes, TD-Yes, SJ-Yes, RB-Abstained, DK-Abstained, OC-Abstained, MKB-Abstained
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2.

20/01026/VARY (notified as adjoining parish)	Variation of condition no.2 and the removal of conditions 4,5,7 (additional drawings provided for condition 2 to facilitate the removal of condition 4,5,7) of planning permission 19/00728/FUL dated 02 August 2019 to allow for fenestration changes to include alteration to window arrangement, insertion of flues and re-roofing. Original description of development: Conversion, alteration and rationalisation of existing holiday let accommodation to provide two dwellings with associated works.		
At	Kingsmead Farm, Stratford Road, Wellesbourne	For	Simon Butterfield Lionsgate Capital
Planning Officer	Amy Flute	Date	3 June 2020

Noted without comment

3. CCTV application for Wellesbourne – Cllrs agreed to fully support the additional camera as necessary for the security and safety for the village

Prop Cllr AP, 2 nd Cllr RB – carried.	Cllr Votes: AP-Yes, RB-Yes, AB-Yes, JH-Yes, OC-Yes, TD-Yes, DK-Yes, MKB-Yes, SJ-Yes, YPS-Yes
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18. Wellesbourne & Walton Community Cares feedback – Cllr Prior

The group consists of Cllrs Prior, Bolton, Paige-Stimson, Harte, Cannon, Wendy Waters (Hastings House), Wendy Biddington (Church) and Jill Bason (Resident). There are now 200+ volunteers providing shopping, paper delivery, prescription collection and delivery from the pharmacy and dispensary with a rota for times and dates for villages outside the parish and a telephone befriending service.

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At the start of the pandemic the group met frequently but were able to move this to every Monday. Each Cllr had a different area of responsibility, Cllr Harte co-ordinated the shopping and prescription collections and deliveries, Cllr Cannon co-ordinated the Website and Facebook page to assist residents and co-ordinate volunteers. Cllrs Harte & Cannon also did an address on local radio. Cllr Dipple was co-ordinating any requests for assistance in Walton. Cllr Paige-Stimson had set up a card payment system but this had not been utilised as elderly residents were still collecting their pension in person despite Government advice to stay in isolation. Cllr Prior was chairing the group and was co-ordinating the befriending service with Heather Brown from Oscars. Two grants had been secured by the group, one from National Grid and one from the County Councillors grant fund.

19. Index – update Cllr Bolton – collection of advertisers information had slowed due to the pandemic meaning the Index would be

Published later in the year. Payments for adverts were still being received and once the council offices reopened the Admin Assistant would be able to collate the information held, chase the outstanding adverts and format the booklet ready to go to the printers.

20. Wellesbourne & Walton News – it was noted that this publication circulated every household in the parish and therefore was a

useful and familiar way of spreading information and Covid–19 advice. Due to the current regulation, the usual delivery team would not be circulating it but rather, volunteers from the Community Group who had police clearance to post this information. The publication would also be available online.

21. Future meetings – discussion on regularity/priority – Cllrs agreed that the Council should resume a regular meeting of the Council

reverting to the first Tuesday of the month for Full Council adding any relevant committee business to that agenda with consideration of return to the usual pattern of meetings each month until the special measures brought about by the pandemic ceased.

22. Cllrs & Clerk exchange of information

Cllr Keogh-Bywater asked to join the HEE committee. He said there was a site meeting on Monday regarding the new Walton Public Sewer and now all flows had been diverted to the new plant with no cess pit usage anymore. Severn Trent were now awaiting the authorisation of the landscaping contract by County Highways.

Cllr Bolton said the Enforcement Officer had been contacted about the Victorian porch at the Old Vicarage.

Cllr Paige-Stimson asked Cllr Parry if businesses had now been contacted/visited about what they can and cannot do since lockdown as it had been noted that some businesses continued to operate outside of the Government advice. The Garden Shed had asked if they could put benches outside their premises and some dog grooming services were still operating. Cllr Parry confirmed that businesses operating outside of the guidelines have been visited and advised by Environmental Health. Cllr Burnard said one of the dog groomers had taken advice.

No comments from Cllrs Prior, Cannon, Harte, Jackson, Dipple, Kendall or the Clerk.

23. Date of next meeting – 2nd June 2020

There being no further business to discuss the meeting closed at 8.47pm

Chairman.....

Signature.....

Date.....

Completed 20/05/2020